

**2022  
City Of Oshawa  
Operating Budget**

**Budget by Program: 120 Advisory Committees of Council**

	2021 Projected Actuals	2021 Approved Budget	2022 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2022 Proposed Budget	2022 - 2021 Variance \$s	2022 - 2021 Variance %
Advisory Committees of Council										
Accessibility Advisory Committee	604	7,800	7,810		1,490			9,300	1,500	19.2
Environmental Advisory Committee	5,250	10,100	10,133		(33)			10,100		
Heritage Oshawa Advisory Committee	3,800	12,100	12,168		3,332			15,500	3,400	28
Active Transportation Committee		5,000	5,013		(13)			5,000		
Animal Care Advisory Committee	230	6,500	6,533		(33)			6,500		
<b>Total 120 Advisory Committees of Council</b>	<b>9,884</b>	<b>41,500</b>	<b>41,657</b>		<b>4,743</b>			<b>46,400</b>	<b>4,900</b>	<b>11.8</b>

## 2022 OAAC Work Plan

Accessibility Issue	Action to be taken	Timing	Role of OAAC
OAAC-1 Communication Resident and Business/Community Accessibility Awards	Identify and honour businesses and citizens at a Special Council meeting on accessibility/inclusion issues.	Annually	To nominate residents and businesses.
OAAC-2 Communicational Public Awareness	Host a public information display at the Oshawa Canada Day event.	Annually	To participate.
OAAC-3 Communicational Public Awareness	Host an Accessibility Awareness Event at the Tribute Community Centre or sports event.	Annually	To participate.
OAAC-4 Communicational Public Awareness	Participate at community events as time permits to promote accessibility awareness.	Ongoing	To participate.

<b>Accessibility Issue</b>	<b>Action to be taken</b>	<b>Timing</b>	<b>Role of OAAC</b>
OAAC-5 Communicational Social Media Announcements	Learn about the services community agencies provide for people with disabilities.	Ongoing	For information.
OAAC-6 Communicational Social Media Announcements	Prepare social media (i.e. Facebook, Twitter) announcements to promote accessibility awareness and City programs and services.	Ongoing	To participate.

## **Oshawa Accessibility Advisory Committee (O.A.A.C.) 2022 Budget Submission Justification**

The following proposed 2022 budget has been created:

### **Office Materials & Supply**

As per 2021, a sum of \$300 is requested to cover the cost of office supplies, the production of orientation manuals for new O.A.A.C. members in 2021.

### **Food**

A sum of \$1000 is requested to provide drinks at OAAC meetings and refreshments at the annual Special Council Meeting to discuss accessibility and for a year end volunteer thank you in 2022.

### **Public Relations**

A sum of \$1750 is allocated for sponsoring an Accessibility Awareness Night at a sports/community promotional event. An additional sum of \$1250 is allocated for promotional materials to build awareness.

### **Advertising**

In 2022 the City is required by legislation to develop its next Accessibility Plan with feedback from the public. \$1500 is allocated for advertising community engagement opportunities.

### **Professional and Technical Services**

The budget request for 2022 remains the same as 2021 (\$3000). This account covers corporate requests for accommodations/supports (i.e. American Sign Language interpreters; CART Services). Appointed O.A.A.C. members may also require meeting accommodation services on a regular basis.

### **Car or Mileage Allowance**

The car or mileage allowance account is \$100 to cover transportation costs related to seminars and training for O.A.A.C. members in 2022.

### **Seminars & Training**

A sum of \$500 is requested for seminars and training of O.A.A.C. members in 2022.

**Contracted Services**

A sum of \$300 is allocated to this category for 2022. This line item is to cover the cost of transportation costs for members requiring transportation as per the Advisory Committee's policy and procedures.

**Oshawa Accessibility Advisory Committee  
Proposed 2022 Operating Budget Submission**

	<b>2021 Projected Actuals</b>	<b>2021 Approved Budget</b>	<b>2022 Proposed Budget</b>	<b>Variance Budget to Budget Inc/Dec(-)</b>
<b><u>Revenues</u></b>				
Donations	0	0	0	0
Sponsorship	0	0	0	0
Grants	0	0	0	0
Fundraising	0	0	0	0
Other (provide details below)	0	0	0	0
<b>Total revenues</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>Expenses</u></b>				
Office Materials & Supplies	0	300	300	0
Food	0	1000	1000	0
Public Relations	0	2600	2600	0
Advertising	603.95	0	1500	1500
Professional & Technical Services	0	3000	3000	0
Car or Mileage Allowance	0	100	100	0
Seminars & Training	0	500	500	0
Contracted Services	0	300	300	0
<b>Total expenses</b>	<u>603.95</u>	<u>7800</u>	<u>9300</u>	<u>1500</u>

## 2021 Oshawa Accessibility Advisory Committee Accomplishments

As of August 31, 2021

Accessibility Issue	Action taken	Status
OAAC-1 Communication Resident and Business/Community Accessibility Awards	Identify and honour businesses and citizens at a Special Council meeting on accessibility/inclusion issues.	Cancelled.
OAAC-2 Communicational Public Awareness	Host a public information display at the Oshawa Canada Day event.	Cancelled.
OAAC-3 Communicational Public Awareness	Host an Accessibility Awareness event at Tribute Community Centre or sports event.	Not planned at this time.
OAAC-4 Communicational Public Awareness	Participate in community events as time permits to promote accessibility.	Held virtual National AccessAbility Week celebration.
OAAC-5 Communicational Education	Learn about the services community agencies provide for people with disabilities.	Postponed due to COVID-19.

<b>Accessibility Issue</b>	<b>Action taken</b>	<b>Status</b>
OAAC-6 Communicational Social Media Announcements	Prepare social media (i.e. Facebook, Twitter) announcements to promote accessibility awareness and City programs and services.	Prepared social media announcements for National AccessAbility Week.



### Proposed 2022 O.E.A.C. Work Plan

**Mandate:** To assist, advise and educate City Council, staff and the community with respect to the protection, enhancement, restoration, management and appreciation of the natural and built environments, and to advance the goals of the [Oshawa Strategic Plan](#).

Action	Examples of Actions to be Taken	Timing
<b>Category #1: Community Outreach, Education and Stewardship</b>		
Explore public outreach opportunities to increase community knowledge/ education with respect to significant environmental issues and which accelerate the community's adoption or commitment to such issues as energy conservation, local food production, greenhouse gas emissions, water conservation, etc.	Host a "Bee City" event	TBD
	Host an event related to community gardens, pollinator gardens and/or native gardens/species	TBD
	Participate in the Feathered Friends Festival	Spring 2022
	Host a joint event with the Oshawa Libraries and/or the Durham Environmental Advisory Committee	TBD
	Host a tree planting and/or giveaway event in coordination with LEAF	Fall 2022
	Host events related to climate change and Earth Day;	Spring 2022
	Support Envirothon events	TBD
	Host an O.E.A.C. booth at the City's Canada Day event	July 1, 2022
	Participate in Environmental Advisory Committee Symposiums	TBD
	Participate in Conservation Authority initiatives and activities	TBD
	Participate in the Oshawa Garden Sale	Spring 2022
Provide a summary of 2021 accomplishments to the Development Services Committee	Q1 2022	

Action	Examples of Actions to be Taken	Timing
	Other opportunities, as identified	TBD
Explore education and training opportunities for O.E.A.C. members and the public.	<p>Seek out education opportunities (e.g. presentations, workshops, etc.) related to the following topics, including but not limited to:</p> <ul style="list-style-type: none"> <li>▪ Native and invasive species; Net-zero developments; Biodiversity strategies; Low impact development; Fatal Light Awareness Program (F.L.A.P.); The Growth Plan for the Greater Golden Horseshoe; Indigenous land management; and, Soil quality, excess soil and site alteration.</li> </ul>	Ongoing
	<ul style="list-style-type: none"> <li>▪ Other topics, as identified</li> </ul>	TBD
<b>Category #2: Policy Review, Development and Implementation</b>		
Assist, where appropriate, in the review, development and implementation of Regional environment/sustainability-related Plans, policies and programs.	<p>Provide input on and assist in the implementation of certain Regional environment/sustainability-related matters, including but not limited to:</p> <ul style="list-style-type: none"> <li>▪ Durham Community Energy Plan; Durham Community Climate Adaptation Plan; and, Durham Region Municipal Comprehensive Review.</li> </ul>	As required
	Other opportunities, as identified.	As required
Assist, where appropriate, in the review, development and implementation of City environment/sustainability-related Plans, policies and programs.	<p>Provide input and assist in the implementation of certain City environment/sustainability-related matters, including but not limited to:</p> <ul style="list-style-type: none"> <li>▪ Oshawa Community Greenhouse Gas Reduction Plan; Municipal Natural Assets Initiative; Oshawa Second Marsh Management Plan; City Tree Protection By-law; Naturalization Strategy; and, Oshawa Executive Airport Business Plan.</li> </ul>	As required
	Other opportunities, as identified.	As required

<b>Action</b>	<b>Examples of Actions to be Taken</b>	<b>Timing</b>
Assist, where appropriate, in the review of plans, documents, studies, etc. related to planning and development.	Provide input on certain planning and development related matters, including but not limited to: <ul style="list-style-type: none"> <li>▪ Certain development applications; Environmental assessments; Secondary Plans; Provincial planning initiatives; New and existing trail development initiatives; Park redevelopment and community park development initiatives; Watercourse improvement projects; Oshawa Harbour Development; Go Transit Expansion (Metrolinx); Central Lake Ontario Conservation Authority Watershed Plans; and, Lake Ontario Shoreline Hazard Management Plan.</li> </ul>	As required
	Other opportunities, as identified.	As required

**2022 Proposed O.E.A.C. Budget**

Program: 120 – ADVISORY COMMITTEES OF COUNCIL

Location: 402 – Oshawa Environmental Advisory Committee (O.E.A.C.)

Account	Description	2021 Approved Budget	2021 Actuals*	2022 Proposed Budget	Comments
N/A	Donations	\$0	\$0	\$0	
<b>Total Revenues</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
20000	Office Materials & Supply	\$400	\$0	\$400	
21000	Printing & Reproduction	\$300	\$0	\$300	
24000	Food	\$250	\$0	\$250	
40000	Advertising	\$3,800	\$500	\$3,800	\$500 – Tree Giveaway advertising
47000	Seminars & Training	\$600	\$0	\$600	
48000	Membership & Dues	\$100	\$100	\$100	Durham Integrated Gowers membership
49330	Events/Promo Expenses	\$4,650	\$4,650	\$4,650	\$1,650 – LEAF program \$3,000 – Tree Giveaway event
<b>Total Expenses</b>			<b>\$5,250</b>		
<b>Total Budget Remaining</b>			<b>\$5,350</b>		

\*Note: The 2021 Actuals reflect the budget items paid or planning for as of the date of this Report.

September 16, 2021

**To: Oshawa City Council**  
**From: Heritage Oshawa**  
**Subject: Heritage Oshawa 2022 Proposed Budget**

Heritage Oshawa has many new members and is keen to aggressively establish new targets for performance and output via our 2022 work plan.

In this regard, our proposed budget for 2022 of \$15,500 is designed to support our work plan goals and objectives. The significant items are summarized as follows:

**Printing and Reproduction - \$1500** - Heritage Oshawa Inventory of City of Oshawa Heritage Properties. This inventory includes the City of Oshawa Register of Properties of Cultural Heritage Value or Interest (The Register) that have been formally recognized by Council, Pursuant to Section 27 of the Ontario Heritage Act, contains both Designated and Non-designated properties within the City of Oshawa. There is currently a dedicated Heritage Oshawa Working group tasked with updating the current 2015 document, with assistance from city planning department staff.

**Advertising - \$1000** - The goal is to raise public awareness for the work that Heritage Oshawa does and to therefore result in a better recognition of our heritage properties.

**Professional and Technical - \$12000** - In recognition for the goal of having 6 new research reports completed, estimated at \$2000 each.

## Heritage Oshawa 2022 Draft Budget

Program: 120 – ADVISORY COMMITTEES OF COUNCIL

Location: 403 – Heritage Oshawa Advisory Committee

Account	Description	2021 Approved Budget	2021 Projected Actuals	2022 Proposed Budget	Comments
11653	Civic Awards and Momentos	\$500	\$0	\$0	
20000	Office Materials and Supply	\$100	\$0	\$0	
21000	Printing and Reproduction	\$1000	\$0	\$1500	Inventory book, designation brochures and Heritage Oshawa brochures
40000	Advertising	\$250	\$0	\$1000	Promotion and education of heritage conservation issues, e.g. postcards and poster ads for events
43000	Professional & Technical	\$9450	\$3600	\$12000	Six heritage research reports at \$2000 per report
46000	Gas Mileage	\$100	\$0	\$300	
47000	Seminars and Training	\$500	\$0	\$500	Ontario Heritage Conference (cancelled in 2021)
48000	Memberships and Dues	\$200	\$200	\$200	National Heritage Trust, Community Heritage Ontario, Oshawa Historical Society
<b>Total Expenses</b>		\$12100	\$3800	\$15500	
<b>Total Revenues</b>		\$0	\$0	\$0	
<b>Total Budget Request</b>		\$12100		\$15500	

## Heritage Oshawa - 2022 Proposed Work Plan

**Mandate: to advise and assist Council on all matters relating to the preservation and promotion of cultural heritage resources within the city of Oshawa.**

Designation and preservation	Actions to be Taken	Timing and Status
<p>2.0 Goals and Objectives (By-law 2-2011)</p> <ul style="list-style-type: none"> <li>● Provide recommendations to the Council on properties worthy of heritage designation.</li> <li>● Advise Council on means of conserving heritage properties and districts.</li> </ul>	<p>A. Select new properties for research reports.</p> <p>B. Each month, select a previously prepared research report for consideration, in consultation with staff.</p> <p>C. Make recommendations for designation, based on research report outcome.</p>	<p>Reports are encouraged to be ordered early in the year as possible, no later than September, to meet annual fiscal timelines for payment by December 2022.</p>
<p>2.0 Goals and Objectives (By-law 2-2011)</p> <ul style="list-style-type: none"> <li>● Prepare and maintain a list of heritage resources including buildings, structures, and other elements which are considered to be of cultural heritage value or interest including heritage conservation districts.</li> </ul>	<p>Update the online and print versions of the City of Oshawa Register of Properties of Cultural Heritage Value or Interest and the Heritage Oshawa Inventory, in coordination with staff.</p>	<p>Ongoing</p>
<p>2.0 Goals and Objectives (By-law 2-2011)</p> <ul style="list-style-type: none"> <li>● Establish criteria to evaluate properties of cultural heritage value or interest.</li> </ul>	<p>Evaluate properties and possible Heritage Conservation Districts, to be included in the Inventory.</p> <p>A. Annual review of 70-year list of properties.</p> <p>B. Review/revise current evaluation system with assistance from staff.</p>	<p>Ongoing</p>
<p>2.0 Goals and Objectives (By-law 2-2011)</p> <ul style="list-style-type: none"> <li>● Review development applications involving matters of heritage preservation and provide recommendations to Council.</li> <li>● Advise and assist Council on current heritage conservation programs, regulations and legislations.</li> </ul>	<p>Review development applications, demolition permit applications, and applications for alterations to properties on the Register and within the Inventory and document demolitions or alterations.</p> <p>A. Develop plan for documentation process with assistance from staff.</p> <p>B. Implement Committee's responsibilities pursuant to the Ontario Heritage Act.</p>	<p>Ongoing</p>
<p>2.0 Goals and Objectives (By-law 2-2011)</p> <ul style="list-style-type: none"> <li>● Advise and assist Council on all matters relating to cultural heritage including, but not limited to, buildings and structures, cultural heritage landscapes and archaeological sites.</li> </ul>	<p>Monitor cultural heritage issues by creating action plans to establish and maintain cultural heritage issues as required.</p>	<p>Ongoing</p>

Education and promotion	Actions to be taken	Timing and Status
<p>2.0 Goals and Objectives (By-law 2-2011)</p> <ul style="list-style-type: none"> <li>• Increase public awareness and knowledge of cultural heritage resources within the city and heritage conservation issues through programs and activities.</li> </ul> <p>Provide information and promotion of heritage issues such as Heritage Property Tax reduction program, designations, Windfields Legacy program. Assist in authoring of language for heritage plaques.</p> <p>Review and update the City's heritage-focused web pages as support to staff.</p> <p>Participate in plaque presentations involving elected officials for designated properties and celebrate designations and historical matters</p>	<p>Serve as a resource for residents, community groups and Council by,</p> <p>A. Developing an outreach program which includes methodology for promotion and communication</p> <p>B. Undertaking "Heritage Inventory" signage to be added to various neighbourhoods.</p> <p>C. Creation/updating of city webpages focused on heritage issues, eg. Windfields Farm Legacy Program.</p> <p>D. Contributing to media releases commemorating and celebrating designated properties, including a description of properties and the heritage features. Special events attended by Heritage Oshawa and elected officials where appropriate.</p>	<p>Ongoing</p>
<p>Participation in events such as Heritage Week (Feb.), Swing into Summer, Peony Festival (June), Canada Day (July), Doors Open (Sept.), Heritage Showcase (Nov.), the presentation of heritage-related talks or workshops, and others as appropriate. Commemoration of City anniversaries, promotion of Committee events.</p>	<p>A. Perform Community Outreach by participating in community and local events.</p> <p>B. Engage various community groups, develop relationships and search for collaborations between stakeholders</p>	<p>Ongoing</p>
<p>Where directed by Council, work to leverage resources from various stakeholders.</p>	<p>Implement programs and activities to increase public awareness and knowledge of heritage conservation issues. Invite community stakeholders to Committee to discuss collaboration with Heritage Oshawa</p>	<p>Ongoing</p>

Administrative items	Actions to be taken	Timing and Status
<p>Advisory Committee Policy and Procedure (Item 12.3 and 14.1)</p>	<p>Prepare budget submission and work plan for 2023, and prepare 2022 annual report with assistance from staff.</p>	<p>Fall 2022</p>



**Table 1: DRAFT - O.A.T.A.C. 2022 Budget Submission**

<b>Item</b>	<b>2021 Projected Actuals</b>	<b>2021 Approved Budget</b>	<b>2022 Proposed Budget</b>	<b>Variance Budget to Budget Inc/Dec(-)</b>
Sponsorship, Grants or Fundraising	–	–	–	–
<b><i>Total Revenues</i></b>	–	–	–	–
Office Materials & Supplies	–	–	–	–
Printing and Reproduction	–	200.00	200.00	–
Books, Periodicals and Subscriptions	–	–	–	–
Advertising	–	2,500.00	2,500.00	–
Communications	–	1,100.00	1,100.00	–
Professional and Technical	–	500.00	500.00	–
Seminars & Training	–	700.00	700.00	–
Memberships and Dues	–	–	–	–
Contracted Services	–	–	–	–
Food	–	–	–	–
<b><i>Total Expenses</i></b>	–	5,000.00	5,000.00	–
<b><i>Net Surplus/(Deficit) Before Grants from City of Oshawa</i></b>	–	(5,000.00)	(5,000.00)	–
<b>Grant requested from City of Oshawa</b>	–	5,000.00	5,000.00	–
<b>Net Surplus/(Deficit) After City of Oshawa Grant</b>	–	(5,000.00)		–

The O.A.T.A.C. Training budget is for attendance at the annual Ontario Bike Summit and will help Committee members be knowledgeable on understanding best practices, innovation in active transportation, and connecting with active transportation stakeholders. This will aid in the following Work Plan items:

- Active Transportation Master Plan Review
- By-Law and Policy Review
- Public Education and Outreach
- Capital Projects Review

**Table 2: Draft - O.A.T.A.C. 2022 Work Plan**

Action	Tasks	Status	Timing
Active Transportation Master Plan Review	<ul style="list-style-type: none"> <li>• Review goals and recommendations within the Plan.</li> <li>• Review proposed pedestrian, trails and cycling routes.</li> <li>• Comment on planned/ongoing capital projects relating to Active Transportation.</li> <li>• Regular consultation between City staff and committee regarding sidewalk, trails and cycling network maintenance issues.</li> <li>• Monitor the implementation of the Active Transportation Master Plan and evaluate its effectiveness.</li> </ul>		On-going
By-Law and Policy Review	<ul style="list-style-type: none"> <li>• Review existing or proposed by-laws and policies to support and strengthen Active Transportation.</li> </ul>		On-going
Achieve “Silver” Bicycle Friendly Community status	<ul style="list-style-type: none"> <li>• Identify objectives and tasks which the City should prioritize in order to achieve “Silver” Bicycle Friendly Community status.</li> </ul>		On-going
Public Education and Outreach	<ul style="list-style-type: none"> <li>• Assist City staff and Council to spearhead active transportation public education and outreach for cycling, walking and trails and to help explain the importance of active transportation infrastructure in the City.</li> <li>• Provide input into the content for the Committee website.</li> <li>• Provide input into the development of an Oshawa Cycling Handbook with trail maps, by-laws, useful information and links specifically for Oshawa cyclists.</li> <li>• Provide input on planning and organization of Active Transportation promotional/outreach events               <ul style="list-style-type: none"> <li>○ Bike The Creek</li> <li>○ Bike month events</li> </ul> </li> <li>• Organize Community rides inviting members of Council.</li> <li>• Participate in Canada Day activities to promote cycling in the city.</li> </ul>		On-going
Capital Projects Review	<ul style="list-style-type: none"> <li>• Provide input into the prioritizing of future capital projects as they relate to implementation of the Active Transportation Master Plan and trail construction/development prior to budget process.</li> </ul>		TBD
Durham Active Transportation Committee Update	<ul style="list-style-type: none"> <li>• Regular consultation/updates between O.A.T.A.C. and the Durham Active Transportation Committee.</li> </ul>		On-going

**2022 OACAC WORK PLAN**

**Mandate:** to assist, advise and educate City Council, staff, key stakeholders and the wider Oshawa community with respect to continually improving the efficient and compassionate care of animals within the City of Oshawa. A key part of OACAC’s function will be to: find and evaluate potential initiatives; provide expert opinions and network with other subject matter experts on issues; assist and promote existing and future projects; support fundraising and grant applications; and facilitate training of stakeholders and the general public.

<b>Goals</b>	<b>Examples of Actions to be Taken</b>	<b>Timing</b>
<b>SERVICES FOR VULNERABLE ANIMALS:</b> Improve the availability and exposure of services that support: vulnerable pet owners, unowned domestic animals and feral cats.	Evaluate solutions for the pets of homeless and in crisis persons – such as pet-friendly warming centers and shelters.	Initiate program Q1 2022 or before. Ongoing expansion and improvement. Q3 2022
	Examine best practices for the provision of low cost or no cost vet care for residents with special emphasize on lower income and vulnerable pet owners. Including: basic vetting, emergency care, vaccines, flea & tick protection, deworming, spay /neuter, microchipping and necessary grooming. Including looking into the OMVA Safe Pet Program.	
	Evaluate best practices and historical performance of Oshawa’s TNRM program and other benchmark cities looking for potential adjustments to the current regulation and operation of the project or recommendations for bylaw amendments. Ensure that any changes are focused on community safety and animal welfare with an eye for improving effectiveness and efficiency of the existing program.	Q2 2022
	Look into available resources for residents who are struggling to feed their animals.	Q1 2022 (continue work already done in 2021)
	Research resources and regulatory changes to make travelling with pets easier and safer for all residents and find solutions for the transport of pets and people to community resources as needed.	Q4 2022
Other related issues as they arise.	TBD	

Goals	Examples of Actions to be Taken	Timing
<b>RESPONSIBLE PET OWNERSHIP:</b> Determine best practices for bylaws, regulations and policy for owned domestic animals and recommend improvements to Oshawa's RPO bylaw.	Compare the City of Oshawa's existing Responsible Pet Ownership Bylaw to best practices and recommend amendments may improve animal welfare within the City. These include but are not limited to: Maximum pets per resident, tethering and roaming at large, minimum standard of care (temperature control, access to shelter, availability of suitable food and clean water, appropriate vet & grooming care), and "positive" list of permitted pets in the City of Oshawa.	Q1 2022
	Other related issues as they arise.	TBD
<b>PET FACILITIES &amp; SERVICE PROVIDERS:</b> Research local pet facilities and service providers and the regulations / licensing that they are subject to. Utilize this information to recommend amendments to bring Oshawa in line with best practices.	Take a comprehensive look at local breeders; evaluate bylaws and regulations with respect to all breeders and evaluate whether they are effectively working to combat backyard breeders and mass breeders. Work towards recommendations that can help to identify and address problematic breeders in the town.	Q2 2022
	Examine current regulations and licensing of local animal service providers like: kennels, dog walkers, doggy daycare providers, trainers, groomers, rescues, etc... Research minimum level of care requirements and oversight of these organizations. Evaluate whether new measures or improvements to existing measures are required. Including but not limited to: spay/neuter policies, minimum standard of care, "guarantees" provided, etc...	Q3 2022
	Evaluate current pet store regulations and bylaws. Recommend amendments to restrict the sales of rabbits and potentially other animals in pet stores to specific types and require that they all be rescue animals. Examine minimum level of care requirements and oversight of these places.	Q1 2022
	Other related issues as they arise.	TBD

Goals	Examples of Actions to be Taken	Timing
PROMOTION AND EDUCATION: Improve public perception and knowledge of animal welfare matters and available services within the City of Oshawa.	Promote and improve exposure of existing programs and resources within the City.	Ongoing
	Improve residents understanding of existing Responsible Pet Owners bylaw	Q1 2022
	'Living with Community Cats' flyer	Q1 2022
	Assist in the development or selection of mailing / handout materials to provide residents with information and access to resources for animal welfare.	Ongoing
	Facilitate educational sessions, access to educational materials online and share information on where other resources exist.	Q3 2022
	Invite staff or public relations personnel from the Ont. Solicitor General's Office, DRPS and Oshawa By-law to a joint panel to present and to field questions with respect to: <ul style="list-style-type: none"> <li>a) scope of service;</li> <li>b) areas of potential overlap in responsibilities that may confuse the public;</li> <li>c) handling of calls (processes);</li> <li>d) priorities and average response time;</li> <li>e) available materials for public education and outreach; and</li> <li>f) any other OACAC queries.</li> </ul>	Q3 2022
	Suggest additions and updates for the City of Oshawa website.	Q2 2022
	Other related issues as they arise.	TBD
FUNDRAISING SUPPORT AND NETWORK BUILDING	Provide advice, assistance and contacts to assist in fundraising campaigns, grant applications and additional revenue / donation opportunities.	Q3 2022
	Other related issues as they arise.	TBD

Goals	Examples of Actions to be Taken	Timing
WILDLIFE & OTHER ANIMALS' WELFARE & RESOURCES: Evaluate existing wildlife and other non-domestic animals resources, bylaws and policies in Oshawa against best practices and make recommendations for adjustments to support levels and animal care.	Look into best practices in wildlife, agricultural animals and exotic pets by-laws and regulations in other areas and evaluate against current Oshawa versions and recommend adjustments as necessary. Including but not limited to: by-laws & regulation, community communication & education, wildlife trapping, strengthening relationships with wildlife rehabilitation experts.	Q2 2022
	Have City staff report back to committee regarding the 'actions taken and action to take in future', in response to the three coyote incidents within the city. Look into additional 'Living with Coyotes and Other Wildlife' educational resources	Q1 2022
	Check into ways to better provide support for residents who have found injured or ill wildlife. Consider a hotline or other reporting mechanism.	Q1 2022
	Look into temporary animal "events" or expeditions including but not limited to: circuses, petting zoos, animal attractions and such.	Q4 2022
	Other related issues as they arise.	TBD

### 2022 OACAC BUDGET

Line Item	Existing 2021 Budget	Proposed 2022 Budget
Office materials & supplies	\$1,000	\$500
Books & subscriptions	\$1,000	\$750
Food	\$500	\$250
Seminars & training	\$1,000	\$2,000
Promotional	\$1,000	\$2,000
Advertising	\$1,000	\$500
Professional & technical services	\$1,000	\$500
<b>TOTAL</b>	<b>\$6,500</b>	<b>\$6,500</b>