

1. The Filming Location Permit Request form shall be completed and returned not later than 10 working days prior to filming, exclusive of Saturday, Sunday and Holidays. The approved Filming Location Permit ("Permit") must be retained by the Production Company for inspection at the Filming Location.
2. The Production Company shall continuously save and keep harmless and fully indemnify the City of Oshawa ("City") from and against any and all actions, claims, costs, damages, demands, proceedings, liabilities, losses, suits, and expenses including legal fees ("Claims") which may be brought against or made upon or incurred by the City resulting from or arising out of or in any way related to the operations of the Production Company and/or the planning and execution of the filming and/or the issuance or existence of this Permit.
3. The Production Company must have in place a Commercial General Liability insurance policy written on an occurrence basis with a liability limit of not less than five million dollars (\$5,000,000), or an amount deemed to be satisfactory to the City at its sole discretion, per accident or occurrence and the policy must name the City of Oshawa as Additional Insured. If Special Effects (FX), such as pyrotechnics, are involved in the filming, then the Production Company must confirm that it has insurance coverage in place for Special Effects (FX) operations.
4. All vehicles owned, operated or associated with the Production Company shall be covered by a valid automobile liability insurance policy with a liability limit on not less than two million dollars (\$2,000,000) per accident or occurrence.
5. The Production Company must verify that valid insurance coverage as set out in this Permit is in place by submitting an Insurance Certificate(s) to the City which must be acceptable in all respects to the City.
6. In addition to this Permit, the Production Company may be required to obtain other permits when filming on roads and/or property. It is the responsibility of the Production Company to ensure that all the required permits are in place prior to filming.
7. Where Special Effects (FX) are required, the Production Company shall submit an FX Plan to the Oshawa Fire Services for review, at a fee of \$65.00 per hour (minimum 2 hours), as per schedule "C", of the City of Oshawa User Fee By-law. If determined by the Oshawa Fire Services or requested by the Production Company that an on-site Fire Services vehicle is required, the rate will be of \$350 for the first hour and \$175 for each additional half hour. This service consists of one fire suppression vehicle and four fire suppression staff.
8. Adequate signage, barricades and signals to guide pedestrians and/or motorists around the Filming Location shall be provided, erected and maintained by the Production Company and to the satisfaction of the City. The Production Company shall comply with any request by the City to move or remove any signage, barricades and signals, and upon completion of filming, the Production Company shall remove all signage, barricades and signals.
9. Vehicular and/or pedestrian access to all properties must be maintained.
10. Through traffic must be maintained at all times, unless otherwise approved by the City and/or Region of Durham (the "Region").

11. Traffic on a road may not be stopped in any direction for longer than a three minute interval. If traffic must be stopped for a longer period, if a road is to be partially closed or if traffic is restricted in any way, it is the responsibility of the Production Company to contact the City and/or the Region to inform them of the road affected and the dates and time of commencement and completion of filming and obtain the appropriate Road Occupancy Permit (“ROP”).
12. Paid duty police officers must be at the Filming Location when traffic in any direction is stopped.
13. No permanent or temporary fixtures or road signs may be covered, removed or altered in any way without the express written approval of the City and/or the Region.
14. The Production Company must comply at all times with local parking regulations, unless otherwise exempted by the City.
15. When refuse collection will be interrupted as a result of filming, the Production Company is responsible for making alternate arrangements which are satisfactory to the City and the affected property owners.
16. All vehicles associated with the Production Company filming which exceed maximum dimension or weight restrictions must have a valid moving permit approved by the City or Region.
17. The Production Company shall be responsible for all costs, including lost revenue, associated with the reservation or removal of parking meters.
18. The Production Company shall be responsible for the removal of litter and the restoration of the Filming Location.
19. The Production Company must notify in writing any area residents and businesses that may be affected during filming at or near the Filming Location and provide to the City a copy of this notification along with a list of addresses to which said notice was delivered.
20. The Production Company must adhere to all municipal by-laws and provincial and federal legislation while filming in the City.
21. Municipal Noise By-laws must be adhered to at all times. Any restricted activities will require written permission from the City.
22. Bright lights that trespass onto other properties are not permitted, unless all affected residents/businesses agree in writing to the interruption. Night filming, interior or exterior, is permitted until 11 p.m. only, unless written approval is obtained by the City and all affected parties.
23. Wild Animals and Exotic Animals as defined under City of Oshawa By-law 11-96, as amended, are not permitted to be kept within the City under most circumstances. Exotic Animals include, but are not limited to: horses, pigs, bats, all spiders, venomous insects, bears and weasels. Refer to Schedule “A” of the By-law for a complete listing. Upon conviction fines for offences under the By-law may be imposed of up to \$5,000 per occurrence.

Key Services/Agencies Contact Information

Durham Regional Police Services – Communications	905-579-1520
Durham Region EMS	905-665-6313
Oshawa Fire Services – Communications Department	905-433-1237
Durham Regional Transit	905-579-2471
Oshawa Works Department – Ritson Road Depot	905-436-3311
Durham Region Works Department	905-668-7711
GO Transit (Fax #723-0565)	905-438-6646
Durham District School Board	905-666-5500
Durham Catholic District School Board	905-576-6150
By-law Enforcement Office	905-436-3311
Animal Services Farewell Street	905-436-3311
Oshawa Facility Booking Office	905-436-3888
Service Oshawa	905-436-3311
Economic Development Services	905-436-5617