

**Mayor's Economic Recovery Task Force
June 19, 2020 - Meeting Minutes**

Subject:	MINUTES OF MAYOR'S ECONOMIC RECOVERY TASK FORCE MEETING FIVE
Attendees:	Mayor Dan Carter, Chair Tito-Dante Marimpietri, Nancy Shaw, Dustin Kellow, Ivano Labricciosa, Keith Cowley, Scott Henderson, Lucy Stocco, Glen Posteraro, Daniel Stober, Debbie McKee Demczyk, Jeff Robinson, Peter Stoett, Katelyn Widdop (on behalf of Stacey Hawkin), Peter Saturno
Staff:	Paul Ralph, Warren Munro, Kyle Benham
Regrets:	Roger Bouma, Ihor Lysyk, Kyle Douglas
Meeting location:	Cisco Webex Meeting
Date & time:	June 19, 2020, 11 AM – 12:30 PM

Agenda Item	Actions
1. Welcome	<p>Opening remarks by Chair Marimpietri</p> <ul style="list-style-type: none"> • Highlighted that since the start of pandemic, Building Services has issued building permits with an estimated value of construction of \$293 million worth <p>Mayor Carter highlighted the Economic Update event held on June 18th and hosted by Oshawa Chamber of Commerce and TD</p>
2. May 8 th Meeting Minutes	Approved to be posted on website.
3. Review of the Action Items	<p>Commissioner Munro highlighted certain action items as follows:</p> <p>Reopening Toolkit</p> <ul style="list-style-type: none"> • Will be reviewed by Legal Services • Toolkit will be released after input from the Task Force • Surety bonds <ul style="list-style-type: none"> • City staff are in contact with Surety Association of Canada • City staff from Finance Services, Engineering Services and Economic Development will be attending webinar for more information • Vacant/ underutilized office space list for Post-Secondary Institutions Ontario Tech asked for clarity on the purpose of the list

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	<ul style="list-style-type: none"> • Commissioner Munro summarized the list was recommended by a Task Force member in case Post-Secondary Institutions experienced a need for additional lease space • Economic Development can assist the Post-Secondary Institutions to connect with the owner • Ontario Tech stated that currently they have no need for additional space but will continue to assess and will be bringing students in for lab classes in downtown in 1-2 weeks • Durham College conducted a space audit and curriculum audit and do not require space yet but open to further considerations as conditions change. https://durhamcollege.ca/information-regarding-novel-coronavirus • Trent University could potentially be constrained in space and will consider the resource on an as needed basis • Expedited Temporary Patio Program <ul style="list-style-type: none"> • Immediate input required • City received numerous inquiries • Chair Marimpietri's council resolution for funding assistance for culture services will be discussed at June 22nd City Council meeting • Ivano Labricciosa clarified action item of coordination meeting with Metrolinx <ul style="list-style-type: none"> • Interested in having OPUC being looped into the timeline of project for infrastructure changes to minimize costs • Commissioner Munro to connect with Ivano to discuss course of action • Mayor Carter mentioned that City is working with the Region to advance the infrastructure <ul style="list-style-type: none"> ▪ Treasury approval for Province was expecting in June but will be delayed due to COVID19
4. Reopening Tool Kit for Small Businesses	<ul style="list-style-type: none"> • J.J. Maguire interested in sharing with Task Force members a document for businesses that are interested in reopening but are not comfortable in assessing measures to have in place • Ivano Labricciosa suggested the toolkit for reopening restaurants to mention HVAC and ventilation maintenance

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	<ul style="list-style-type: none"> • Durham Recruiting suggested the City soften the language around the requirement for face masks for manufacturing <ul style="list-style-type: none"> • Recommended employers speak to their team to gain consensus and assess the social distancing situation • Ivano Labricciosa emphasized the timeliness of this communication piece and the need to release it right away
5. Supporting Small Businesses' Digital Transformation	<p>Kyle Benham provided an update on Digital Transformation</p> <ul style="list-style-type: none"> • Province relaunched \$57 million funding for the Digital Main Street Project • Currently assessing eligibility criteria • Shop here program launched across Ontario • Provides Shopify sites for businesses and looking into wraparound service to address a wide range of digital needs • Working team in place composed of B.A.C.D., City of Oshawa, Region of Durham, all Post-Secondary Institutions <ul style="list-style-type: none"> • All Post-Secondary Institutions are in full support of the program and enthusiastic to incorporate their student
6. Patio Program To Support Reopening	<ul style="list-style-type: none"> • J.J. Maguire would like staff to review note about allowing patrons inside the restaurant in case of rainfall with Provincial Health Regulations • Ivano Labricciosa proposed canopy and tent be allowed in the patio program • Ivano Labricciosa confirmed that restaurants are able to expand their patio presence if neighbouring establishment permits
7. Effect of COVID-19 on Spending Patterns	<p>Kyle Benham summarized Moneris' data offering</p> <ul style="list-style-type: none"> • Provides an analysis of the depth of impact on spending and subsectors • Cost: \$36,000 or \$32,000 for one report • Staff to review value of proposal
8. Roundtable	<p>Ivano Labricciosa</p> <ul style="list-style-type: none"> • OPUC noticing a decline in commercial sector but an increase in residential (net gap is closing) • BIA's focus is on restaurants preparing to open patios <p>B.D.C.</p> <ul style="list-style-type: none"> • Interested in the City creating a more hands-on service that would directly answer questions for the businesses <p>Trent University Durham</p>

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	<ul style="list-style-type: none"> • Enrolment numbers have increased from the previous year but still impacted by COVID19 <p>TD</p> <ul style="list-style-type: none"> • Noticing an uncertainty in the market since there is a great concern over a second wave • Re-opening is a little unstructured for businesses • Canadian government offered more loan based support compared to the grant based in US • Gradual process to bring economy back to normal – long term endeavor • Estimated a worse economic conditions (more defaults and more uptake on support programs) • Willing to share TD’s slide deck from presentation (continuously updated) <p>Chamber of Commerce</p> <ul style="list-style-type: none"> • In response to members interested in acquiring P.P.E., Chamber is preparing a list of P.P.E. available from their members • Chamber is willing to share any information such as the toolkit with members <p>OPEN DISCUSSION</p> <ul style="list-style-type: none"> • Chair Marimpietri concerned about the retail data released from Statistics Canada • Daniel Stober believes that retail levels and unemployment data can provide an adequate picture of local economy • Daniel Stober noticed a number of companies that furloughed employees are able to maintain output capacity. Such companies are considering bringing back less employees. • Peter Stoett expressed concern for the vulnerable population especially in downtown area. • Mayor Carter highlighted the number of measures already in place but is open to further suggestions from the Task Force to meet the needs of those in vulnerable positions <ul style="list-style-type: none"> • Organization for Camp Samac required a lot of effort but was able to provide a great deal of assistance and noticed people from various communities visited • Durham Police, Social Services, CAMH, Welcoming Streets and other agencies are

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	<p>downtown to provide help and find a bed for anyone on the street right now</p> <ul style="list-style-type: none"> • Lawlessness will not be tolerated
9. Other Business	<ul style="list-style-type: none"> • Glen Posteraro proposed that the City consider allowing the rezoning of second floor office spaces to allow for residential occupancy <ul style="list-style-type: none"> • Noticeable decline in the need for physical office space. Owners could benefit from residential conversion without residential D.C. charges • Commissioner Munro stated this is already in place in the downtown where zoning is CBD. • Commissioner Munro to investigate and connect with Glen Posteraro • Glenn Posteraro proposed the City offer incentives for façade and parking lot improvements outside of the existing downtown CIP. <ul style="list-style-type: none"> • Commissioner Munro summarized the existing CIPs. Also highlighted the lengthy planning process required with official plan amendment, public consultations and review of Municipal Act. • Chair Dante-Marimpietri informed the Task Force that a press release will be made today regarding the progress of the group
10. Next Meeting	<ul style="list-style-type: none"> • Closing remarks by Chair Marimpietri and Mayor Carter • Next Meeting: July 3rd at 11:00 AM