



Airport Community Liaison Committee - Minutes

Tuesday, June 26th, 2018 5:00 pm – 7:00 pm

Location: Enterprise Airlines, Oshawa Executive Airport, 1190 Keith Ross Dr., Oshawa, ON, L1H 7K4

Attendees: Warren Hurren, Stephen Wilcox, Diane Mash, John Davis, Manny Rosario, Counsellor Dan Carter, Tracey Smyth, Andy Armstrong, Carlene Mitchell

Regrets: James Roffey

Guest: Ivan Battye

Meeting called to order at 5:00pm.

1. Approval of Previous Minutes

The minutes from the May 23rd, 2018 meeting were approved by the committee.

2. Staff Member Introductions.

New staff member C. Mitchell was introduced and attendance for her first committee meeting.

3. Review / Discussion on ACLC Town Hall Format (June 13th, 2018)

The ACLC discussed the Town Hall Meeting and the general consensus was that it was a productive meeting, and that the facilitator worked well. The ACLC looks forward to seeing the Town Hall report from the consultant when it is complete. The ACLC agreed that there was great value in using an independent moderator and that it provided a level of transparency. The ACLC further agreed that it would be productive to use a moderator for the process to update the airport business plan and noise and traffic management plan. The APM is committed to continue to improve the communication on an ongoing basis.

4. Review next meeting (September 19th, 2018)

The ACLC discussed the Sept 16 Open House and it was recommended that the APM arrange for a pop-up survey at several locations to be undertaken during the event. The content of the survey will be developed by the APM in conjunction with the City Communications Department and the independent moderator. The ACLC members were invited to join our booth at the Open house.

The next meeting will be held on September 19th, 2018 at the Lloyd Chadburn Departure Lounge, Oshawa Executive Airport, 1200 Airport Blvd. Oshawa, ON, L1J 8P5.



5. Other Business

Mr. I. Battye attended and recommended that the website be updated to include any city reports relative to the airport linked to the business plan page along with a summary of accomplishments relating to the key objectives listed in the airport business plan. The APM acknowledged this as a great idea and committed to make the improvements to the airport website.

Mr. J. Davis and Mr. Armstrong also recommended that we continue to provide timely updates, tweets, etc to the website relating to good news stories at the airport.

6. Adjournment

The meeting was adjourned at 7:30PM