



Airport Community Liaison Committee - Minutes

Wednesday, September 26th, 2018 5:00pm – 7:00pm

Location: Lloyd Chadburn Departure Lounge 1200 Airport Road, Oshawa, ON, L1J 8P5

Attendees:

Committee Members: Warren Hurren, Stephen Wilcox, Diane Mash, John Davis, Manny Rosario, Counsellor Dan Carter, Andy Armstrong,

Airport Representatives: Stephen Wilcox, James Roffey, Carlene Mitchell

Regrets:

Committee Members: Tracey Smyth

Meeting called to order at 5:00pm.

1. Approval of previous ACLC Meeting Minutes (June 26th, 2018)

The minutes from the June 26th, 2018 ACLC meeting were approved by the committee.

2. Approval of Town Hall Meeting Minutes (June 13th, 2018)

Moved by A. Armstrong, seconded by D. Mash that the ACLC Town Hall meeting minutes provided by Lura Consulting be approved and that:

- a) A copy be provided to all airport tenants;*
- b) The flight schools be asked to review the minutes and respond to the comments relating to the flight schools and;*
- c) The comments from the ACLC Town Hall meeting be included in the process to update the airport business plan and the noise and traffic management plan taking place in 2019.*

(See attached ACLC Town Hall meeting minutes)

3. Review of Accomplishments ACLC 2017-2018

S. Wilcox provided an overview of the ACLC 2017-2018 accomplishments including the following:

December 5th 2017 - Town Hall Meeting

- Lessons Learned

March 19th 2018 – Regular ACLC Meeting

- Introduction of New Website and initial input on website and communication strategy

May 23rd 2018 - ACLC Meeting

- Improvements to the communication strategy and website
- Review of final website and communication strategy

June 13th 2018 - Town Hall Meeting

- Positive Feedback regarding the format of the meeting due to the use of a facilitator
- Lessons Learned (see attached ACLC Town Hall meeting minutes)

June 26th 2018 – ACLC Meeting

- Town Hall Meeting Review

September 16th 2018 - Airport Open House

4. Review Airport Open House (September 16th, 2018)

S. Wilcox provided an overview of the Airport Open House.

5. Committee Appointments

S. Wilcox advised the committee members ACLC memberships are expiring. A copy of the letter from the Council and Committee Coordinator was provided to each member. The members were also thanked for their service.

6. Committee Applications

S. Wilcox discussed the Committee Application Process with the Committee members.

7. Other Business

S. Wilcox discussed the total number of Community Noise Complaints that were submitted in 2017 and to date in 2018. There were 49 total noise complaints, 42 of which were unique in 2017. There were 54 complaints, 43 of which were unique to date in 2018.

S. Wilcox discussed Oshawa Airport Aircraft Movement figures and advised aircraft movements are up 14% this year as of the end of June.

8. Adjournment

The meeting was adjourned at 6:17pm.