

2019
City of Oshawa
Operating Budget by Department

Department: COMMSERV Community Services

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Community Services										
Strategic and Business Services	6,956,231	6,968,304	7,549,122	(158,000)	(67,337)		(16,974)	7,306,811	338,507	4.9
Fire Services	27,611,097	26,993,693	26,745,625		103,756		(2,237)	26,847,144	(146,549)	(0.5)
Operations Services	24,957,371	25,341,021	25,389,322		383,616		(8,583)	25,764,354	423,333	1.7
Recreation & Culture Services	9,467,884	10,099,227	9,968,886	9,400	1,526,093		(45,448)	11,458,932	1,359,705	13.5
Total Community Services	68,992,583	69,402,245	69,652,955	(148,600)	1,946,128		(73,242)	71,377,241	1,974,996	2.8

2019
City of Oshawa
Operating Budget by Branch

Branch: Strategic and Business Services

Branch Purpose:

The Strategic and Business Services Branch is responsible for the provision of strategic services and business planning, budget, administrative and specialized services to contribute to the department meeting its strategic goals and legal requirements. Responsibilities include general business management and administrative support, financial management and technology initiatives while applying lean methodologies for business process improvements. The branch is also responsible for the operation and maintenance of the City's infrastructure of street lights, parking facilities, crossing guards, cemetery services and animal services.

The branch is comprised of the following divisions:

- Operations and Business Services
- Finance and Data Management
- Transportation and Parking Services
- Cemetery Services
- Animal Services

Branch Staff Establishment: 71 FTE

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Strategic and Business Services										
200 Strategic and Business Svcs	2,539,280	2,638,357	3,142,115		(33,056)		(20,392)	3,088,669	450,312	17.1
230 Traffic and Parking - Admin	970,556	899,567	699,740		(4,199)		(1,082)	694,459	(205,108)	(22.8)
233 Street Lighting	1,432,013	1,473,833	1,536,682		90,817			1,627,500	153,667	10.4
234 Crossing Guards	1,204,160	1,208,847	1,302,500		4,300		4,500	1,311,300	102,453	8.5
319 Animal Care	669,309	601,954	704,892	(158,000)	15,095			561,987	(39,967)	(6.6)
320 Union Cemetery Admin	140,912	145,744	163,189		(140,294)			22,895	(122,849)	(84.3)
Total Strategic and Business Services	6,956,230	6,968,302	7,549,118	(158,000)	(67,337)		(16,974)	7,306,810	338,508	4.9

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 200 Strategic and Business Svcs

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Strategic and Business Services										
200 Strategic and Business Svcs										
Personnel Costs	2,231,405	2,353,115	2,853,954		(64,593)		(7,000)	2,782,361	429,246	18.2
Program and Office Supplies	93,600	79,522	82,441		9,057			91,500	11,978	15.1
Professional Services	212,661	205,720	205,720		20,480			226,200	20,480	10.0
Contribution to Capital	1,614				2,000			2,000	2,000	
Contributions from Reserve Fnd								(13,392)	(13,392)	
Total 200 Strategic and Business Svcs	2,539,280	2,638,357	3,142,115		(33,056)		(20,392)	3,088,669	450,312	17.1

Variance Explanation:

General wage increases and reallocation of Directors from Programs 230 and 345

Increase from new vendor contract for apparel

All Community Services education and training is now consolidated in Program 200, increase to departmental education and training as well as membership reallocation for Fire Services

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 230 Traffic and Parking - Admin

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Strategic and Business Services										
230 Traffic and Parking - Admin										
Personnel Costs	747,378	672,266	471,500		1,607			473,107	(199,159)	(29.6)
Professional Services	182,429	184,134	184,134		5,500			189,634	5,500	3.0
Utilities	18,832	20,867	21,806		(6)			21,800	933	4.5
Contribution to Capital	10,517	10,900	10,900		100			11,000	100	0.9
Contributions and Financial Chg	11,400	11,400	11,400		(11,400)				(11,400)	(100.0)
Contributions from Reserve Fnd								(1,082)	(1,082)	
Total 230 Traffic and Parking - Admin	970,556	899,567	699,740		(4,199)			694,459	(205,108)	(22.8)

Variance Explanation:

Transfer of Director position to Program 200

Reallocation of LED Contribution reserve to Program 110

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 233 Street Lighting

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Strategic and Business Services										
233 Street Lighting										
Professional Services	107,013	98,382	98,382		80,818			179,200	80,818	82.1
Utilities	1,335,000	1,396,651	1,459,500		699			1,460,200	63,549	4.6
Recoveries	(10,000)	(21,200)	(21,200)		9,300			(11,900)	9,300	(43.9)
Total 233 Street Lighting	1,432,013	1,473,833	1,536,682		90,817			1,627,500	153,667	10.4

Variance Explanation:

Increase due to new maintenance contract (LED conversion project warranty expired)

Increased utilities a result of inflation and additional streetlights

Decrease in revenue as a result of reduced energy consumption (LED conversion)

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 234 Crossing Guards

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Strategic and Business Services										
234 Crossing Guards										
Personnel Costs	1,193,630	1,198,047	1,293,200		2,400		4,500	1,300,100	102,053	8.5
Program and Office Supplies	7,900	7,900	6,400		1,900			8,300	400	5.1
Professional Services	2,630	2,900	2,900					2,900		
Total 234 Crossing Guards	1,204,160	1,208,847	1,302,500		4,300		4,500	1,311,300	102,453	8.5

Variance Explanation:

Addition of 1 temporary and 9 permanent crossing guards

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 319 Animal Care

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Strategic and Business Services										
319 Animal Care										
Personnel Costs	549,507	480,824	583,703		4,000			587,703	106,879	22.2
Program and Office Supplies	52,279	52,279	52,338		6,662			59,000	6,721	12.9
Professional Services	130,364	112,800	112,800		20,200			133,000	20,200	17.9
Maintenance and Repairs	11,500	11,951	11,951		2,333			14,284	2,333	19.5
Contribution to Capital	3,100	3,100	3,100		(3,100)				(3,100)	(100.0)
Contributions and Financial Chg	1,390	1,200	1,200		(500)			700	(500)	(41.7)
Operating Revenue	(74,050)	(60,200)	(60,200)		(14,500)			(74,700)	(14,500)	24.1
Recoveries	(4,781)			(158,000)				(158,000)	(158,000)	
Total 319 Animal Care	669,309	601,954	704,892	(158,000)	15,095			561,987	(39,967)	(6.6)

Variance Explanation:

General wage increases and position re-rates

Increased Program and Office Supplies and Professional Services due to increased number of intakes and adoptions as well as the Trap Spay Neuter program

Increased revenues due to the General Fees and Charges By-Law as well as an increase in the daily impound fee per the General Fees and Charges By-Law

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 320 Union Cemetery Admin

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Strategic and Business Services										
320 Union Cemetery Admin										
Personnel Costs	238,425	131,040	147,950		(43,903)			104,047	(26,993)	(20.6)
Program and Office Supplies	3,698	6,377	6,544		1,556			8,100	1,723	27.0
Building/Equipment Supplies	3,324	5,823	5,823		977			6,800	977	16.8
Professional Services	36,003	35,800	35,800		1,580			37,380	1,580	4.4
Maintenance and Repairs	150,405	100,960	100,987		22,611			123,598	22,638	22.4
Utilities	6,921	8,526	8,867		33			8,900	374	4.4
Contribution to Capital		1,900	1,900		(1,200)			700	(1,200)	(63.2)
Contributions and Financial Chg	4,060	24,350	24,350		(23,880)			470	(23,880)	(98.1)
Operating Revenue	(277,247)	(145,632)	(145,632)		(92,168)			(237,800)	(92,168)	63.3
Interest on Investments	(10,978)	(13,400)	(13,400)		(2,000)			(15,400)	(2,000)	14.9
Recoveries	(13,699)	(10,000)	(10,000)		(3,900)			(13,900)	(3,900)	39.0
Total 320 Union Cemetery Admin	140,912	145,744	163,189		(140,294)			22,895	(122,849)	(84.3)

Variance Explanation:

Increase in revenues based on 3 year average

**2019
City of Oshawa
Operating Budget by Branch**

Branch: Fire Services

Branch Purpose:

Oshawa Fire Services began in 1856 as a volunteer department and has grown to 6 fire stations and 196 staff. The purpose of the Oshawa Fire Services is to protect the life and property of its citizens from fire and other public safety hazards through prevention, education, planning, and emergency incident services.

The primary objectives of Oshawa Fire Services are:

- Aim for the highest professional standards in service delivery and internal management.
- Develop a comprehensive life and property protection service with continuous review to identify the municipality's changing fire service requirements.
- Promote the coordinated efforts of all staff and resources in the fire service to ensure the effectiveness of our fire and public safety mission.
- Maintain a comprehensive training program to adequately educate personnel in the latest knowledge and techniques in performing their duties.
- Develop and maintain good working relations with all federal, provincial, regional and municipal departments, utilities and agencies.
- Prepare maintenance programs to ensure the preparedness of all equipment required in the delivery of fire and public safety.

The branch is comprised of the following divisions:

- Administration
- Fire Prevention
- Training
- Suppression
- Mechanical
- Communication

Branch Staff Establishment: 196 FTE

Fire Services	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
390 Fire - Admin	861,755	849,848	861,326		18,666		(2,237)	877,755	27,907	3.3
391 Fire Prevention	1,379,187	1,345,200	1,335,700		500			1,336,200	(9,000)	(0.7)
392 Training	466,308	466,200	465,600		2,000			467,600	1,400	0.3
393 Fire Fighting	23,142,510	22,692,841	22,410,733		85,117			22,495,850	(196,991)	(0.9)
394 Mechanical	342,312	357,700	357,700		7,000			364,700	7,000	2.0
395 Operational Maintenance	393,699	392,920	403,014		(5,214)			397,800	4,880	1.2
396 Dispatch Services	1,025,330	888,984	911,553		(4,313)			907,239	18,255	2.1
Total Fire Services	27,611,101	26,993,693	26,745,626		103,756		(2,237)	26,847,144	(146,549)	(0.5)

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 390 Fire - Admin

Fire Services	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
390 Fire - Admin										
Personnel Costs	623,430	623,398	634,700		2,462			637,162	13,764	2.2
Program and Office Supplies	9,424	8,600	8,776		924			9,700	1,100	12.8
Professional Services	228,901	217,850	217,850		15,280			233,130	15,280	7.0
Contributions from Reserve Fnd							(2,237)	(2,237)	(2,237)	
Total 390 Fire - Admin	861,755	849,848	861,326		18,666		(2,237)	877,755	27,907	3.3

Variance Explanation:

Salary savings from employees not at maximum salary levels

Reallocation of membership budget to Program 200 offset by increased cost of Regional Radio System

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 391 Fire Prevention

Fire Services	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
391 Fire Prevention										
Personnel Costs	1,381,739	1,390,700	1,381,200		(18,000)			1,363,200	(27,500)	(2.0)
Program and Office Supplies	28,500	29,000	29,000		5,000			34,000	5,000	17.2
Professional Services	3,948	6,500	6,500		500			7,000	500	7.7
Operating Revenue		(1,000)	(1,000)		1,000				1,000	(100.0)
Recoveries	(35,000)	(80,000)	(80,000)		12,000			(68,000)	12,000	(15.0)
Total 391 Fire Prevention	1,379,187	1,345,200	1,335,700		500			1,336,200	(9,000)	(0.7)

Variance Explanation:

Salary savings from employees not at maximum salary levels

Transfer of Jr. Fire Fighter program to Program 321

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 392 Training

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Fire Services										
392 Training										
Personnel Costs	462,158	462,000	461,400					461,400	(600)	(0.1)
Program and Office Supplies	4,150	4,200	4,200		2,000			6,200	2,000	47.6
Total 392 Training	466,308	466,200	465,600		2,000			467,600	1,400	0.3

Variance Explanation:

Increase cost for training material

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 393 Fire Fighting

Fire Services	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
393 Fire Fighting										
Personnel Costs	22,839,494	22,411,700	22,137,100		70,000			22,207,100	(204,600)	(0.9)
Program and Office Supplies	303,337	251,141	248,983		36,117			285,100	33,959	13.5
Building/Equipment Supplies	117,635	101,000	105,650					105,650	4,650	4.6
Professional Services	17,044	19,000	19,000		(1,000)			18,000	(1,000)	(5.3)
Contribution to Capital	17,100	17,100	17,100		124,900			142,000	124,900	730.4
Operating Revenue	(5,000)									
Contributions from Reserves	(17,100)	(17,100)	(17,100)		(124,900)			(142,000)	(124,900)	730.4
Recoveries	(130,000)	(90,000)	(100,000)		(20,000)			(120,000)	(30,000)	33.3
Total 393 Fire Fighting	23,142,510	22,692,841	22,410,733		85,117			22,495,850	(196,991)	(0.9)

Variance Explanation:

Salary savings from employees not at maximum salary levels

Increased costs of protective gear and program supplies in part as a result of the high US exchange rate

Increased contribution to capital from the additional bunker gear and defibrillators offset by a recovery from the equipment reserve

Increase in revenue based on prior year actuals

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 394 Mechanical

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Fire Services										
394 Mechanical										
Personnel Costs	272,100	272,100	272,100					272,100		
Program and Office Supplies	100	100	100					100		
Building/Equipment Supplies	55,900	55,500	55,500		7,000			62,500	7,000	12.6
Maintenance and Repairs	14,212	30,000	30,000					30,000		
Total 394 Mechanical	342,312	357,700	357,700		7,000			364,700	7,000	2.0

Variance Explanation:

Increased costs for supplies coming from United States

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 395 Operational Maintenance

Fire Services	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
395 Operational Maintenance										
Building/Equipment Supplies	30,000	33,000	33,000					33,000		
Maintenance and Repairs	120,240	120,000	120,000		15,000			135,000	15,000	12.5
Utilities	227,959	239,920	250,014		(30,214)			219,800	(20,120)	(8.4)
Contribution to Capital	15,500	15,500	15,500		2,000			17,500	2,000	12.9
Contributions from Reserves		(15,500)	(15,500)		8,000			(7,500)	8,000	(51.6)
Total 395 Operational Maintenance	393,699	392,920	403,014		(5,214)			397,800	4,880	1.2

Variance Explanation:

Savings in utilities offset by increased maintenance and repair costs due to aging infrastructure

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 396 Dispatch Services

Fire Services	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
396 Dispatch Services										
Personnel Costs	2,053,945	1,976,500	1,998,800		11,100			2,009,900	33,400	1.7
Program and Office Supplies	7,646	7,646	7,915		(313)			7,601	(45)	(0.6)
Professional Services	38,683	40,000	40,000					40,000		
Maintenance and Repairs	134,400	134,400	134,400		(900)			133,500	(900)	(0.7)
Recoveries	(1,209,344)	(1,269,562)	(1,269,562)		(14,200)			(1,283,762)	(14,200)	1.1
Total 396 Dispatch Services	1,025,330	888,984	911,553		(4,313)			907,239	18,255	2.1

Variance Explanation:

Increased personnel costs offset by increased recoveries from partnering municipalities

**2019
City of Oshawa
Operating Budget by Branch**

Branch: Operations Services

Branch Purpose:

The Operations Services Branch is responsible for the operation and maintenance of the City's infrastructure of roads, sidewalks, underground assets and fleet in compliance to legal requirements and industry standards. It is also responsible for the provision of maintenance, improvements and beautification services that contribute to effective and sustainable environmental excellence. This includes planning, design, construction maintenance, improvement and operation of the City's park facilities, sports fields, trail system and naturalized open space, civic beautification, forestry, horticulture, and the collection of waste and environmental programs.

This work is coordinated through the following Divisions:

- Fleet Services
- Road Operations
- Parks Operations and Waste & Environmental Programs

Branch Staff Establishment: 132 FTE

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$\$	2019 - 2018 Variance %
Operations Services										
240 Roads Operations - Admin	12,144,996	12,104,581	12,201,718		297,810		900	12,500,429	395,848	3.3
246 Waste Collection and Env. Prgs	4,391,234	4,391,308	4,254,314		(83,616)		(7,400)	4,163,298	(228,010)	(5.2)
260 Fleet Maintenance	(21,406)	27,129	222,000		(220,914)		(1,001)	85	(27,044)	(99.7)
309 Facilities Maintenance - Parks	8,442,545	8,818,002	8,711,290		390,336		(1,082)	9,100,542	282,540	3.2
Total Operations Services	24,957,369	25,341,020	25,389,322		383,616		(8,583)	25,764,354	423,334	1.7

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 240 Roads Operations - Admin

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Operations Services										
240 Roads Operations - Admin										
Personnel Costs	6,076,596	6,132,113	6,209,770		28,450			6,238,220	106,107	1.7
Program and Office Supplies	5,418	4,662	4,816		(16)			4,800	138	3.0
Building/Equipment Supplies	1,439,117	1,258,458	1,276,915		28,762			1,305,677	47,219	3.8
Professional Services	2,363,097	2,427,017	2,427,017		72,056		900	2,499,973	72,956	3.0
Maintenance and Repairs	2,648,989	2,647,642	2,647,744		143,790			2,791,534	143,892	5.4
Utilities	16,160	19,744	20,511		(5,012)			15,500	(4,244)	(21.5)
Contribution to Capital	33,500	33,500	33,500		6,000			39,500	6,000	17.9
Operating Revenue	(153)									
Recoveries	(437,728)	(418,555)	(418,555)		23,780			(394,775)	23,780	(5.7)
Total 240 Roads Operations - Admin	12,144,996	12,104,581	12,201,718		297,810		900	12,500,429	395,848	3.3

Variance explanations:

General wage increases

Increases due to inflation and growth

Reduced recovery for snow clearing operations from the Region of Durham

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 246 Waste Collection and Env. Prgs

Operations Services	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
246 Waste Collection and Env. Prgs										
Personnel Costs	2,115,584	2,144,263	2,006,009		(75,729)		(7,400)	1,922,880	(221,383)	(10.3)
Program and Office Supplies	23,656	29,792	31,052		7,948			39,000	9,208	30.9
Building/Equipment Supplies		800	800					800		
Professional Services	858,444	816,900	816,900		36,515			853,415	36,515	4.5
Maintenance and Repairs	1,463,550	1,463,553	1,463,553		(53,350)			1,410,203	(53,350)	(3.6)
Operating Revenue	(70,000)	(64,000)	(64,000)		1,000			(63,000)	1,000	(1.6)
Total 246 Waste Collection and Env. Prgs	4,391,234	4,391,308	4,254,314		(83,616)		(7,400)	4,163,298	(228,010)	(5.2)

Variance explanation:

General wage increases offset by transfer of position to Program 260

Increase associated with communications plan related to boundary changes

Increased contractor costs

Decreased Fleet Rates based on class of vehicles

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 260 Fleet Maintenance

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Operations Services										
260 Fleet Maintenance										
Personnel Costs	1,176,545	1,225,979	1,378,350		7,391			1,385,741	159,762	13.0
Program and Office Supplies	5,499	5,700	5,700					5,700		
Building/Equipment Supplies	1,706,905	1,658,325	1,700,825		(24,825)			1,676,000	17,675	1.1
Professional Services	247,047	244,270	244,270		18,880			263,150	18,880	7.7
Maintenance and Repairs	348,188	384,176	384,176		(59,076)			325,100	(59,076)	(15.4)
Contribution to Capital					8,700			8,700	8,700	
Contributions from Reserve Fnd							(1,001)	(1,001)	(1,001)	
Recoveries	(3,505,590)	(3,491,321)	(3,491,321)		(171,984)			(3,663,305)	(171,984)	4.9
Total 260 Fleet Maintenance	(21,406)	27,129	222,000		(220,914)		(1,001)	85	(27,044)	(99.7)

Variance Explanation:

Vehicles coming off warranty resulting in more in house repairs

Technician training requirements

Contractual increase for NAPA

Increased recovery of fleet costs from other departments

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 309 Facilities Maintenance - Parks

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Operations Services										
309 Facilities Maintenance - Parks										
Personnel Costs	5,035,506	5,286,359	5,161,695		(75,241)			5,086,454	(199,905)	(3.8)
Program and Office Supplies	319,816	320,516	327,838		117,962			445,800	125,284	39.1
Building/Equipment Supplies	138,296	142,964	143,284		(9,883)			133,400	(9,564)	(6.7)
Professional Services	1,694,515	1,799,915	1,799,915		452,195			2,252,110	452,195	25.1
Maintenance and Repairs	1,575,319	1,555,152	1,555,493		(66,283)			1,489,210	(65,942)	(4.2)
Utilities	263,941	261,098	271,067		(58,566)			212,500	(48,598)	(18.6)
Contribution to Capital	49,000	49,000	49,000		20,500			69,500	20,500	41.8
Contributions and Financial Chg	3,436	3,100	3,100					3,100		
Operating Revenue	(410,624)	(358,892)	(358,892)		(46,608)			(405,500)	(46,608)	13.0
Contributions from Reserves	(134,300)	(134,300)	(134,300)		41,650			(92,650)	41,650	(31.0)
Contributions from Reserve Fnd								(1,082)	(1,082)	
Recoveries	(92,360)	(106,910)	(106,910)		14,610			(92,300)	14,610	(13.7)
Total 309 Facilities Maintenance - Parks	8,442,545	8,818,002	8,711,290		390,336		(1,082)	9,100,542	282,540	3.2

Variance explanation:

General wage increases

Increased cost of Treeazin

Increases from outside contractors

Transfer of work previously done under capital

Operating Revenue budget increased to reflect prior year actuals

Recoveries adjusted to reflect actuals plus additional revenues for memorial benches and trees

**2019
City of Oshawa
Operating Budget by Branch**

Branch: Recreation & Culture Services

Branch Purpose:

The Recreation & Culture Services Branch is responsible for the provision of recreation, leisure and cultural opportunities that contribute to healthy communities and engaged citizens. This includes the planning and delivery of recreation and culture programs, community events, the promotion and operation of recreation facilities and community centres, delivering leisure services and programs, and support for community and cultural development. This branch regularly engages the community through consultation and liaison with sports organizations, arts and cultural groups and other special interest groups. The branch also partners with other agencies such as School Boards, Grandview, and Friends of Second Marsh etc. to offer programs and services to the community.

The branch is comprised of the following divisions:

- Culture & Centralized Recreation Services
- Program Services
- Facility Operations
- Facility and Event Sponsorship

Branch Staff Establishment: 103 FTE

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$\$	2019 - 2018 Variance %
Recreation & Culture Services										
013 Facility Sponsorsh Advertising	(94,445)	(106,522)	(103,900)		(180,100)			(284,000)	(177,478)	166.6
310 Facility Maint. Recreation	5,373,756	6,003,160	6,276,180		1,058,079		(18,800)	7,315,459	1,312,299	21.9
321 Recreational Programs	1,662,340	1,808,923	1,460,821		634,792		(25,400)	2,070,212	261,289	14.4
332 Special Events	478,371	476,830	482,690	9,400	2,259		3,000	497,350	20,520	4.3
345 Recreation - Admin	904,935	745,437	648,300		298		(4,248)	644,350	(101,087)	(13.6)
349 Business and Customer Services	930,851	900,850	904,079		(4,979)			899,100	(1,750)	(0.2)
350 Culture	212,076	270,549	300,717		15,744			316,460	45,911	17.0
Total Recreation & Culture Services	9,467,884	10,099,227	9,968,887	9,400	1,526,093		(45,448)	11,458,931	1,359,704	13.5

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 013 Facility Sponsorsh Advertising

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Recreation & Culture Services										
013 Facility Sponsorsh Advertising										
Personnel Costs	124,045	124,978	127,600					127,600	2,622	2.1
Program and Office Supplies	3,300	3,300	3,300					3,300		
Professional Services	35,543	9,700	9,700		10,600			20,300	10,600	109.3
Operating Revenue	(257,181)	(244,500)	(244,500)		(190,700)			(435,200)	(190,700)	78.0
Recoveries	(152)									
Total 013 Facility Sponsorsh Advertising	(94,445)	(106,522)	(103,900)		(180,100)			(284,000)	(177,478)	166.6

Variance explanations:

Increased revenue for additional naming rights

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 310 Facility Maint. Recreation

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Recreation & Culture Services										
310 Facility Maint. Recreation										
Personnel Costs	3,945,817	4,428,045	4,550,974		417,471		(18,800)	4,949,645	521,600	11.8
Program and Office Supplies	10,728	10,553	10,975		1,924			12,900	2,347	22.2
Building/Equipment Supplies	374,690	364,561	364,939		16,302			381,241	16,680	4.6
Professional Services	69,283	68,800	68,800		92,060			160,860	92,060	133.8
Maintenance and Repairs	1,279,378	1,219,437	1,248,485		326,753			1,575,237	355,800	29.2
Utilities	2,540,310	2,847,200	2,967,443		71,953			3,039,396	192,196	6.8
Contribution to Capital	38,500	38,500	38,500		2,500			41,000	2,500	6.5
Contributions and Financial Chg	3,793	3,300	3,300					3,300		
Operating Revenue	(2,848,291)	(2,940,620)	(2,940,620)		129,600			(2,811,020)	129,600	(4.4)
Contributions from Reserves	(7,036)									
Recoveries	(33,416)	(36,616)	(36,616)		(484)			(37,100)	(484)	1.3
Total 310 Facility Maint. Recreation	5,373,756	6,003,160	6,276,180		1,058,079		(18,800)	7,315,459	1,312,299	21.9

Variance explanations:

General wage increase offset by salary savings from vacancy

Conversion of temporary part-time employees to full-time

Inflationary increase for utilities

Revenue forecasted to decrease due to anticipated rental reductions at the Civic Fieldhouse

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 321 Recreational Programs

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Recreation & Culture Services										
321 Recreational Programs										
Personnel Costs	6,577,016	6,742,775	6,392,525		690,874		(25,400)	7,057,999	315,224	4.7
Program and Office Supplies	185,360	182,356	184,147		6,303			190,449	8,093	4.4
Professional Services	287,600	277,522	277,879		2,379			280,258	2,736	1.0
Maintenance and Repairs	33,407	41,400	41,400		4,218			45,618	4,218	10.2
Contribution to Capital	2,225	8,300	8,300		76,700			85,000	76,700	924.1
Contributions and Financial Chg	106,992	97,100	97,100		6,150			103,250	6,150	6.3
Subsidies	(36,894)	(36,794)	(36,794)		7,961			(28,833)	7,961	(21.6)
Operating Revenue	(5,361,650)	(5,383,817)	(5,383,817)		(169,512)			(5,553,329)	(169,512)	3.1
Contributions from Reserves					(85,000)			(85,000)	(85,000)	
Recoveries	(131,716)	(119,919)	(119,919)		94,719			(25,200)	94,719	(79.0)
Total 321 Recreational Programs	1,662,340	1,808,923	1,460,821		634,792		(25,400)	2,070,212	261,289	14.4

Variance explanations:

General wage increase and increased part time hours for new programming offset by salary savings from vacancy

Increased revenue from new programming

Reallocation of Jr. Fire Fighter program from Program 391

Program capital needs funded from the Equipment Reserve

Reduced recoveries reflect end of grant funding for Healthy Kids and Active Youth for Life programs

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 332 Special Events

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Recreation & Culture Services										
332 Special Events										
Personnel Costs	303,237	372,164	376,921		(18,421)			358,500	(13,664)	(3.7)
Program and Office Supplies	43,405	43,404	44,471		128			44,600	1,196	2.8
Building/Equipment Supplies	400	715	751		(251)			500	(215)	(30.1)
Professional Services	262,572	251,020	251,020	9,400	17,730		3,000	281,150	30,130	12.0
Subsidies	(20,000)	(20,000)	(20,000)					(20,000)		
Operating Revenue	(92,458)	(146,473)	(146,473)		3,273			(143,200)	3,273	(2.2)
Recoveries	(18,785)	(24,000)	(24,000)		(200)			(24,200)	(200)	0.8
Total 332 Special Events	478,371	476,830	482,690	9,400	2,259		3,000	497,350	20,520	4.3

Variance explanations:

Reallocation of wages to Program 321

Once time increase for 15th Anniversary of Peony Festival

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 345 Recreation - Admin

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Recreation & Culture Services										
345 Recreation - Admin										
Personnel Costs	880,964	720,037	622,900		4,248			627,148	(92,889)	(12.9)
Professional Services	23,221	22,700	22,700		(1,250)			21,450	(1,250)	(5.5)
Contribution to Capital	750	2,700	2,700		(2,700)				(2,700)	(100.0)
Contributions from Reserve Fnd							(4,248)	(4,248)	(4,248)	
Total 345 Recreation - Admin	904,935	745,437	648,300		298		(4,248)	644,350	(101,087)	(13.6)

Variance explanations:

Reallocation of Director to Program 200

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 349 Business and Customer Services

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Recreation & Culture Services										
349 Business and Customer Services										
Personnel Costs	829,120	800,434	799,600		100			799,700	(734)	(0.1)
Program and Office Supplies	88,714	96,016	100,079		(22,479)			77,600	(18,416)	(19.2)
Professional Services	63,032	68,100	68,100		3,100			71,200	3,100	4.6
Contributions and Financial Chg	245	300	300					300		
Operating Revenue	(50,260)	(64,000)	(64,000)		14,300			(49,700)	14,300	(22.3)
Total 349 Business and Customer Services	930,851	900,850	904,079		(4,979)			899,100	(1,750)	(0.2)

Variance explanations:

Reallocation of Environics software licence to Program 100

Decreased advertising revenue in the Active Oshawa Guide

**2019
City Of Oshawa
Operating Budget**

Budget by Program: 350 Culture

	2018 Projected Actuals	2018 Approved Budget	2019 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2019 Approved Budget	2019 - 2018 Variance \$s	2019 - 2018 Variance %
Recreation & Culture Services										
350 Culture										
Personnel Costs	142,586	195,602	224,936		2,164			227,100	31,498	16.1
Program and Office Supplies	17,950	21,012	21,846		(5,545)			16,300	(4,712)	(22.4)
Professional Services	53,540	62,935	62,935		19,125			82,060	19,125	30.4
Subsidies	(2,000)	(2,000)	(2,000)					(2,000)		
Recoveries		(7,000)	(7,000)					(7,000)		
Total 350 Culture	212,076	270,549	300,717		15,744			316,460	45,911	17.0

Variance explanations:

General wage increase and return of salary savings from 2018

Partial reallocation of funds related to Diversity and Inclusion to Program 015

Increased Professional Services related to implementation of the Public Art Master Plan