

**2016
City Of Oshawa
Operating Budget**

Budget by Program: 010 City Manager's Administration

	2015 Projected Actuals	2015 Approved Budget	2016 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2016 Proposed Budget	2016 - 2015 Variance \$s	2016 - 2015 Variance %
City Manager's Office										
010 City Manager's Administration										
Personnel Costs	726,982	541,300	755,843				(30,798)	725,045	183,745	33.9
Program and Office Supplies	4,319	3,400	3,466		234			3,700	300	8.8
Professional Services	14,512	18,900	18,900		(2,760)		(1,730)	14,410	(4,490)	(23.8)
Total 010 City Manager's Administration	745,813	563,600	778,209		(2,526)		(32,528)	743,155	179,555	31.9

Variance explanation:

Contractual increase obligations and return of previous gapping savings offset by reductions for positions not at max rate

Reduction in travel budget to more accurately reflect anticipated travel

**2016
City Of Oshawa
Operating Budget**

Budget by Program: 040 Human Resource Services

	2015 Projected Actuals	2015 Approved Budget	2016 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2016 Proposed Budget	2016 - 2015 Variance \$s	5 %
Human Resource Services										
040 Human Resource Services										
Personnel Costs	1,605,575	1,763,100	1,809,727				(11,726)	1,798,001	34,901	.0
Program and Office Supplies	11,109	11,900	12,071					12,071	171	.4
Professional Services	530,843	534,700	534,700	113,000	4,400			652,100	117,400	.0
Maintenance and Repairs	26,173	31,300	31,300		(1,254)			30,046	(1,254)	.0)
Contribution to Capital	3,200	3,200	3,200		(450)		(450)	2,300	(900)	.1)
Contributions and Financial Chg	685	4,100	4,100					4,100		
Total 040 Human Resource Services	2,177,585	2,348,300	2,395,098	113,000	2,696		(12,176)	2,498,618	150,318	.4

Variance explanation:

Annual general Wage Increase impact to salary and benefits

Executive Recruits are anticipated to be for 4-5 positions for 2016 over the average 1-2 per year

Increased advertising for recruitment to reflect anticipated turnover in all areas

Costs associated with potential interest arbitration with IAFF Local 465, and two grievance arbitrations, one with CUPE Local 250 and the other with IAFF Local 465

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Budget by Program: 037 Printing and Mail Services

	2015 Projected Actuals	2015 Approved Budget	2016 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2016 Proposed Budget	2016 - 2015 Variance \$s	2016 - 2015 Variance %
Finance Services										
037 Printing and Mail Services										
Personnel Costs	109,524	139,400	128,977					128,977	(10,423)	(7.5)
Program and Office Supplies	159,155	183,700	184,075		(9,875)	(3,200)		171,000	(12,700)	(6.9)
Maintenance and Repairs	16,489	24,000	24,000			(5,000)		19,000	(5,000)	(20.8)
Contribution to Capital							20,000	20,000	20,000	
Contributions and Financial Chg	3,100	3,100	3,100		300			3,400	300	9.7
Operating Revenue	(7,837)	(6,900)	(6,900)		(300)			(7,200)	(300)	4.3
Contributions from Reserves							(20,000)	(20,000)	(20,000)	
Total 037 Printing and Mail Services	280,431	343,300	333,252		(9,875)	(8,200)		315,177	(28,123)	(8.2)

Variance explanation:

Variance due to overall reduction in city wide printing

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Budget by Program: 050 Finance Services

	2015 Projected Actuals	2015 Approved Budget	2016 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2016 Proposed Budget	2016 - 2015 Variance \$s	2016 - 2015 Variance %
Finance Services										
050 Finance Services										
Personnel Costs	1,731,809	1,993,900	1,911,223	54,000	(6,000)		(37,245)	1,921,978	(71,922)	(3.6)
Program and Office Supplies	13,474	13,500	13,726		100			13,826	326	2.4
Professional Services	42,744	47,100	28,100	600	(850)		(1,500)	26,350	(20,750)	(44.1)
Contribution to Capital	1,500	1,500	1,500				700	2,200	700	46.7
Total 050 Finance Services	1,789,527	2,056,000	1,954,549	54,600	(6,750)		(38,045)	1,964,354	(91,646)	(4.5)

Variance explanations:

Contractual increase obligations offset by the elimination of 1 staff position and savings from positions not at max

Removal of contracted cost for Interim Director of Finance

**2016
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Budget by Program: 063 Tax Billing and Collection

	2015 Projected Actuals	2015 Approved Budget	2016 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2016 Proposed Budget	2016 - 2015 Variance \$s	2016 - 2015 Variance %
Finance Services										
063 Tax Billing and Collection										
Personnel Costs	610,228	610,300	627,264				(7,207)	620,057	9,757	1.6
Program and Office Supplies	70,170	78,500	79,303	(3,395)				75,908	(2,592)	(3.3)
Professional Services	24,831	27,500	27,500	2,660	(3,400)		(1,500)	25,260	(2,240)	(8.1)
Contributions and Financial Chg	375	600	600					600		
Operating Revenue	(392,033)	(340,500)	(340,500)		(23,675)			(364,175)	(23,675)	7.0
Recoveries	(20,957)	(29,000)	(29,000)					(29,000)		
Total 063 Tax Billing and Collection	292,614	347,400	365,167	(735)	(27,075)		(8,707)	328,650	(18,750)	(5.4)

Variance explanation:

Contractual increase obligations offset by savings for staff not at full rate

Reduction in the cost of armoured services

Increased revenues a result of increased fees

**2016
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Budget by Program: 075 Purchasing

	2015 Projected Actuals	2015 Approved Budget	2016 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2016 Proposed Budget	2016 - 2015 Variance \$s	2016 - 2015 Variance %
Finance Services										
075 Purchasing										
Personnel Costs	583,044	582,400	588,447					588,447	6,047	1.0
Program and Office Supplies	1,915	1,900	1,926		100			2,026	126	6.6
Professional Services	11,260	12,000	12,000				(1,000)	11,000	(1,000)	(8.3)
Maintenance and Repairs	211	400	400		(200)			200	(200)	(50.0)
Contribution to Capital							1,000	1,000	1,000	
Operating Revenue										
Total 075 Purchasing	596,430	596,700	602,773		(100)			602,673	5,973	1.0

Variance explanation:

Increase due to collective agreement obligations for salary increases

**2016
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Budget by Program: 025 Legal Services

	2015 Projected Actuals	2015 Approved Budget	2016 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2016 Proposed Budget	2016 - 2015 Variance \$s	2016 - 2015 Variance %
Legal Services										
025 Legal Services										
Personnel Costs	838,208	864,900	884,872		(6,200)		(26,800)	851,872	(13,028)	(1.5)
Program and Office Supplies	30,742	29,200	29,240		3,160			32,400	3,200	11.0
Professional Services	70,710	78,100	78,100					78,100		
Operating Revenue	(25,693)	(15,000)	(15,000)		(5,000)			(20,000)	(5,000)	33.3
Recoveries	(15,930)	(30,000)	(30,000)		10,000			(20,000)	10,000	(33.3)
Total 025 Legal Services	898,037	927,200	947,212		1,960		(26,800)	922,372	(4,828)	(0.5)

Variance explanation:

Contractual increase obligations offset by gapping for 1 vacant lawyer position