



# Development Services Department Application for (Temporary) Sign Permit

Application is hereby made under the provisions of the City of Oshawa By-law No. 72-96, for permission to undertake the work as described hereunder and as shown on the submitted plans.

Location of Proposed Sign	Lot No.	Registered Plan No.	No.	Street
Property Owner	Name			Phone Number
	Address			Postal Code
Business/Tenant	Name			Phone Number
	Address			Postal Code
<input type="checkbox"/> Sign Company <input type="checkbox"/> Sign Lessor <input type="checkbox"/> Sign Owner	Name			Phone Number
	Address			Postal Code
Zoning District:	Property Use:	No. of Retail Premises:		

TYPE OF PROPOSED TEMPORARY SIGN	DISPLAY PERIOD	DATE TO BE REMOVED
A <input type="checkbox"/> Commercial Mobile Sign Sign Area (Display Surface): ____m X ____m = ____m <sup>2</sup> Sign Height ____m (measured from grade to top of sign structure)	days	
B <input type="checkbox"/> Special Event Banner Banner Message: _____	days	
C <input type="checkbox"/> Sign (associated with a Temporary Sales Trailer)	days	

The undersigned hereby applies for a sign permit in accordance with the application, plans, specifications and data sheets herewith submitted and acknowledges that the proposed work must comply with the provisions of Sign By-law No. 72-96, as amended, and all other by-laws of the Corporation of The City of Oshawa and the Regional Municipality of Durham, it being expressly understood that neither the issuance of a permit nor the carrying out of inspections by the City shall relieve the applicant from full responsibility for compliance with all regulations and by-laws.

I, \_\_\_\_\_ of \_\_\_\_\_ do solemnly declare:  
 Name (Please Print) Address City

- Check one:  THAT I am the owner named in this application.  THAT I am the authorized agent of the owner named in this application. **(Agent must submit written authorization by owner.)**
- THAT all statements made and information supplied in connection with this application are true and factual.

Applicant's Signature	Phone Number	Date
-----------------------	--------------	------

<b>For Office Use Only</b>	<b>Application Number</b>	<b>S</b> <table style="display: inline-table; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>								

Special Condition: \_\_\_\_\_

Date	Signature		Name (Please Print)		
	Initial	Date	Initial	Date	
Zoning	Official Plan				
Structural Plans Examination					
Encroachment Agreement					
Council Approval					
Planning/S.P.A					
Public Works Services					
Region of Durham					
M.T.O.					
Commissioner					
Owner's Authorization					
Permit Fee	\$				
Encroachment Fee	\$				
Application Accepted By					
Plans Type					
Other (Specify)					
Permit Authorized by					
Permit Issued by					

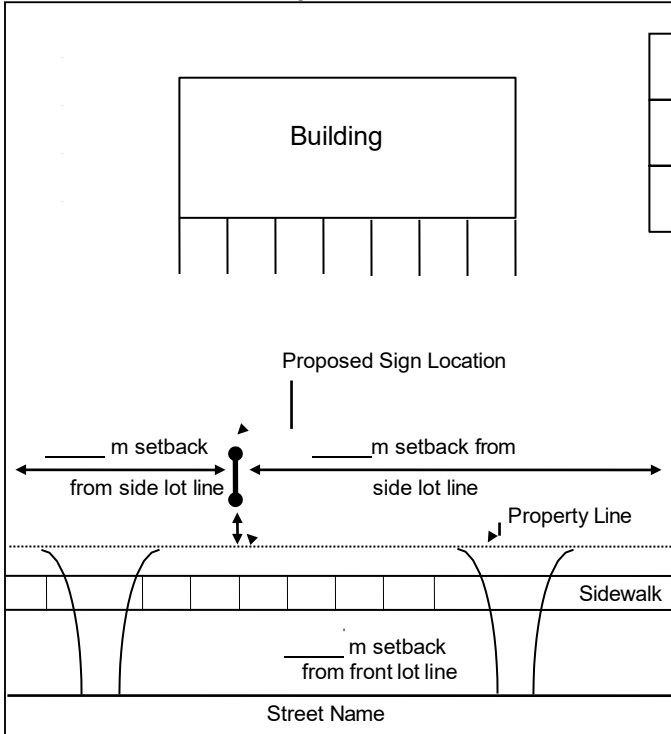


**Permit # S \_\_\_\_\_**  
**Development Services Department**  
**Temporary Sign Permit**  
**Commercial Mobile Sign Location Plan**

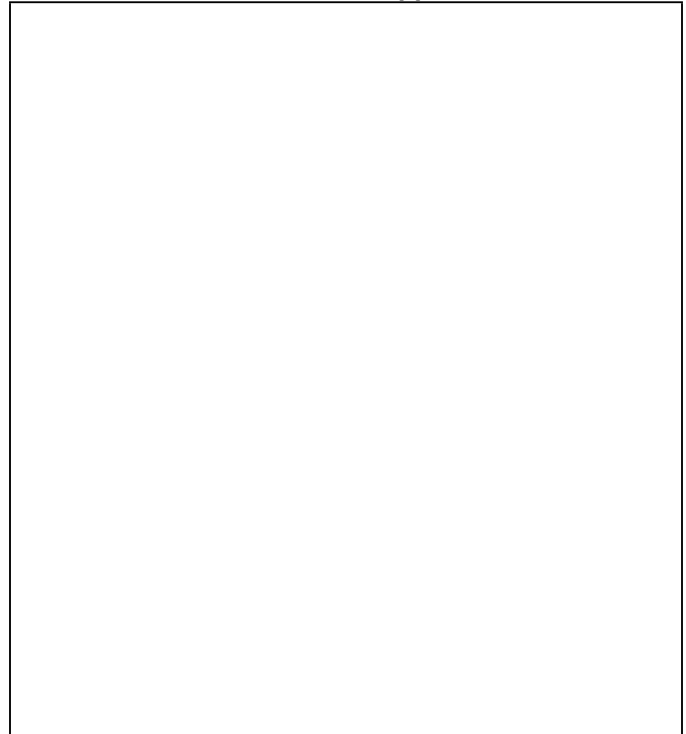
**Property Address:** \_\_\_\_\_

Corner Lot  Interior Lot  Through Lot

**Example Site Plan**



**Site Plan for this Application**



Commercial Mobile Sign Regulations:

Min. Front Yard Setback:	1.0 m
Min. Side Yard Setback:	7.5 m
Min. Rear Yard Setback:	7.5 m
Min. Setback from a Residential Zone:	7.5 m
Min. Separation of Mobile Signs Located on the Same Lot:	15.0 m

General Requirements

1. Such signs are only permitted in commercial, industrial and airport zones as set out in Zoning By-law 60-94.
2. Such signs are not permitted on vacant or residential lots.
3. The maximum display period per year for a commercial mobile sign is 120 days.
4. The sign cannot be illuminated by a flashing, intermittent, or rotating, or changing light, beacon or beam.
5. The sign cannot obstruct pedestrian traffic
6. The sign must comply with the electrical safety code.
7. Electrical wires are not permitted on a parking lot, driveway or walkway.

**Sign Placement Inspection:** \_\_\_\_\_ **Date** \_\_\_\_\_ **Time** \_\_\_\_\_

**(Officer to contact applicant to arrange for a sign placement inspection.)**

Siting Questions

- |  |                              |                             |                              |
|--|------------------------------|-----------------------------|------------------------------|
| Will the proposed sign obstruct the 3.0 m driveway sight triangle? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Will the proposed sign obstruct the 6.0 m corner sight triangle?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Will the proposed sign obstruct the 6.0 m railway sight triangle?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Will the sign conflict with any of the required setbacks?          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| Will the sign obstruct any required parking spaces or aisles?      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| Will the sign obstruct any fire access routes?                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| Is the sign be placed in whole or in part on any road allowance?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| Is the sign accessory to a lawful use on the lot?                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |
| Will the sign comply with the general requirements set out above?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |                              |

**Approved by Officer** \_\_\_\_\_  **Yes**  **No**

**Notes:**

- (1) Each application must be fully completed and examined prior to an inspector scheduling a site visit to determine compliance.
- (2) It is the responsibility of the applicant to provide a survey or prepare an accurate site plan which clearly denotes lot lines, setbacks of sign and sign location.
- (3) The applicant understands that any movement of a sign from its approved location, without City approval, following permit issuance shall result in the revocation of the sign permit without refund, and/or removal of the sign by the City.