# Special Event – Peddler Licence Application



Municipal Law Enforcement and Licensing 50 Centre Street South Oshawa, ON L1H 3Z7

# **Application for Special Event - Peddler Licence**

□ CLASS A – General Peddler
□ CLASS B – Special Events Organizer
□ CLASS C – Seasonal Sales Vendor

Event Name

**Event Location** 

**Event Date** 

#### Applicant

First & Last Name

Home Address (including postal code)

Home/Cell Phone

Email

### Business Information (if your business entity is arranging this Event)

**Business Name** 

Corporation Number (if applicable)

Business Address (including postal code)

Personal information contained on this form is collected under the authority of Section 11 of the Municipal Act, 2001 and will be used for administering the Municipal Law Enforcement and Licensing process. Questions concerning collection of personal information should be directed to the City of Oshawa's Information Access and Privacy Officer at 50 Centre Street South, Oshawa, Ontario, L1H 3Z7 or 905-436-3311.

OFN 135-0

Office Use Only	Req.	Rec.
Business Name Registration		
Ownership		
Propane Certificate		
Photograph		
Commercial Insurance		
Fire Extinguisher Info		
Fire Suppression System Info		
Safety Certificate		
Vehicle Insurance		
Letter of Permission & Map		
Durham Region Health		
Oshawa Fire Services		
M.L.E.L.S – Property		
License Number		
Issued Date		

**Business Phone** 

#### Business Email

# List Goods, Services and Food to be offered at this Event:

## Class A - General Peddler must submit the following documents with this Application

- Written proof that you have authority of property owner/manager to vend from the site
- Site plan detailing the location of peddler set up on the site

### Class B - Special Event Organizer must submit the following documents with this Application

- Written proof that you have authority of property owner/manager to vend from the site
- List of all peddlers who will be participating in the event
- Site plan detailing the location of all participating peddlers on the site
- Proof of Commercial General Liability Insurance with a limit of not less than \$2,000,000 per occurrence and City of Oshawa named as Additional Insured

### Class C - Seasonal Sales Vendor must submit the following documents with this Application

- Written proof that you have authority of property owner/manager to vend from the site
- Site plan detailing the location of peddler set up on the site

### Food Vendors

If Food, intended for human consumption, is made for sale, offered for sale, stored, or sold at this Event, the food Vendor will require a Food Shop or Refreshment Vehicle Licence. Make sure all Food Vendors contact the City of Oshawa Licensing Office to ensure the necessary Licence is obtained prior to this Event.

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### Special Event Licence is only valid for Event Location(s) and Date(s) specified on the Licence

I have read and understand the regulations pertaining to this licence category. I authorize the City of Oshawa to make any investigation regarding this Application and authorize the release of records and information to the City of Oshawa provided such information is received and discussed confidentially.

#### **Applicant Signature**

Date

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