

**2020
City Of Oshawa
Operating Budget**

Budget by Program: 010 CAO Admin

	2019 Projected Actuals	2019 Approved Budget	2020 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2020 Approved Budget	2020 - 2019 Variance \$s	2020 - 2019 Variance %
City Manager's Office										
010 CAO Admin										
Personnel Costs	800,482	846,300	757,500					757,500	(88,800)	(10.5)
Program and Office Supplies	2,864	2,800	2,850		(250)			2,600	(200)	(7.1)
Professional Services	14,277	35,100	28,500		(13,500)			15,000	(20,100)	(57.3)
Maintenance and Repairs		(100,000)	(100,000)		100,000				100,000	(100.0)
Total 010 CAO Admin	817,623	784,200	688,850		86,250			775,100	(9,100)	(1.2)

Variance Explanations:

2019 Approved Budget to 2019 Projected Actuals Variance

Salary savings related to staff not at max.
Council directed budget decrease offset with Program 015 and 040.

2020 Proposed Budget to 2019 Approved Budget Variance

Staff not at max and change in benefit obligations.
Maintenance and Repairs partially reallocated to Program 015 and 040.

**2020
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Budget by Program: 040 Human Resource Services

	2019 Projected Actuals	2019 Approved Budget	2020 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2020 Approved Budget	2020 - 2019 Variance \$s	2020 - 2019 Variance %
Human Resource Services										
040 Human Resource Services										
Personnel Costs	2,239,709	2,295,226	2,289,300		8,700			2,298,000	2,774	0.1
Program and Office Supplies	10,871	13,200	13,394		(94)			13,300	100	0.8
Professional Services	617,492	699,900	699,900		11,200			711,100	11,200	1.6
Maintenance and Repairs	40,385	42,872	42,872		128			43,000	128	0.3
Contribution to Capital	4,763	5,400	5,400		3,200			8,600	3,200	59.3
Contributions from Reserve Fnd	(3,826)	(3,826)							3,826	(100.0)
Recoveries	(388)									
Total 040 Human Resource Services	2,909,006	3,052,772	3,050,866		23,134			3,074,000	21,228	0.7

Variance Explanations:

2019 Approved Budget to 2019 Projected Actuals Variance

Salary savings from staff vacancies.
Savings for executive recruitment due to internal promotions.

2020 Proposed Budget to 2019 Approved Budget Variance

Increased Professional Services for staff training to comply with legislative requirements regarding Accessibility.
Inflationary increases.

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Budget by Program: 025 Legal Services

Legal Services	2019 Projected Actuals	2019 Approved Budget	2020 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2020 Approved Budget	2020 - 2019 Variance \$s	2020 - 2019 Variance %
025 Legal Services										
Personnel Costs	861,444	919,858	990,900					990,900	71,042	7.7
Program and Office Supplies	37,243	33,100	33,148		5,652			38,800	5,700	17.2
Professional Services	76,074	85,900	85,900		1,000		(900)	86,000	100	0.1
Contribution to Capital	487	400	400				(400)		(400)	(100.0)
Contributions from Reserve Fnd	(10,058)	(10,058)								(100.0)
Recoveries	(37,110)	(43,000)	(43,000)		23,000			(20,000)	10,058	(53.5)
Total 025 Legal Services	928,080	986,200	1,067,348		29,652		(1,300)	1,095,700	109,500	11.1

Variance Explanations:

2019 Approved Budget to 2019 Projected Actuals Variance

Salary savings from staff vacancies.

2020 Proposed Budget to 2019 Approved Budget Variance

Salary savings returned to base, now at full complement.

Tax sale recoveries reallocated to Program 063.

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Budget by Program: 015 Innovation and Transformation

	2019 Projected Actuals	2019 Approved Budget	2020 Base Budget	Service Level/ Additional Pressures	Volume/Price Reallocation PY Actuals	Efficiencies	One-Time Adjustment	2020 Approved Budget	2020 - 2019 Variance \$s	2020 - 2019 Variance %
Innovation and Transformation										
015 Innovation and Transformation										
Personnel Costs	487,324	582,548	470,610		42,690			513,300	(69,248)	(11.9)
Program and Office Supplies	3,500	3,000	3,195		1,305			4,500	1,500	50.0
Professional Services	139,598	172,500	172,500		(29,000)			143,500	(29,000)	(16.8)
Contributions from Reserve Fnd	(4,827)	(4,827)								
Recoveries	(62,500)	(62,500)	(62,500)					(62,500)		(100.0)
Total 015 Innovation and Transformation	563,095	690,721	583,805		14,995			598,800	(91,921)	(13.3)

Variance Explanations:

2019 Approved Budget to 2019 Projected Actuals Variance

Council directed reduction to the department budget.

Reduced need for professional services.

2019 Approved Budget to 2020 Proposed Budget Variance

Salary increase a result of step increases and extension of contract employee approved in Report FIN-19-54.