



Lodging House Licence Application

Safety and Facility Services

Municipal Law Enforcement and Licensing

Initial Application Renewal

Lodging House Location

Address:

No.

Street

Postal Code

Lodging House Owner(s) (If a corporation, include the name, address, and telephone numbers of all officers, directors, and shareholders on attachment.)

Name:

Address:

No.

Street

City

Province

Postal Code

Mailing Address Same or Other

Address:

No.

Street

City

Province

Postal Code

Phone No.

E-mail:

Lodging House Keeper, Manager, or Operator (If not the same as the registered Owner.)

Name:

Address:

No.

Street

City

Province

Postal Code

Phone No.

E-mail:

Application Details

Number of Lodging Units Available for Lodgers:

Number of Washrooms available for Lodgers:

Number of Parking Spaces available for Lodgers:

Date when Lodging House began operation: (include supporting documentation, i.e. Income Tax Returns, Assessment Information, Fire Inspection Reports, Affidavit from previous owner)

Personal information contained on this form is collected under the authority of Section 11 of the Municipal Act, 2001 and will be used for administering the Municipal Law Enforcement and Licensing process. Questions concerning collection of personal information should be directed to the City of Oshawa's Freedom of Information and Privacy Coordinator at 50 Centre Street South, Oshawa, Ontario, L1H 3Z7 or 905-436-3311.

Applicant

The undersigned hereby applies for a Lodging House Licence in accordance with the provisions of the *Municipal Act* and City of Oshawa Lodging House By-law 94-2002 as amended from time to time.

I understand and acknowledge that neither the issuance of a Business Licence nor the carrying out of inspection by the City shall relieve me from full responsibility for compliance with all applicable statutes, regulations, and by-laws.

The signature of the registered owner or applicant (if different from the registered owner) on the application form shall be deemed as permission for authorized persons to enter the subject property (and buildings) named in the application at any reasonable time to carry out any inspections.

I, _____ of _____ do solemnly declare:
Name (please print) Address City

- 1 Check One: That I am the owner named in this application to be licenced
 That I am the authorized agent of the owner named in this application.
(Agent must submit written authorization from the Lodging House Owner with this application)
- 2 That all statements made and information supplied in connection with this application are true and factual.
- 3 I have read and understand the regulations pertaining to this licence category.
- 4 I authorize the City of Oshawa to make any investigation regarding this application and authorize the release of records and information to the City of Oshawa. Personal information contained on this form is collected under the authority of the Municipal Act and will be used by the City of Oshawa in administering the Licensing and Municipal Law Enforcement process. Questions about this collection should be directed to City Clerk Services, 50 Centre Street South, Oshawa, Ontario, L1H 3Z7.

Note: Licenses are for the calendar year only.

Applicant's Signature

Phone Number

Date

FOR OFFICE USE ONLY:

Application No. _____

- Application \$100.00 Renewal Prior to Expiry \$250.00
 Licence \$250.00 After Expiry \$300.00

Application Accepted by:

Date:

Application Reviewed by:

Date:

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