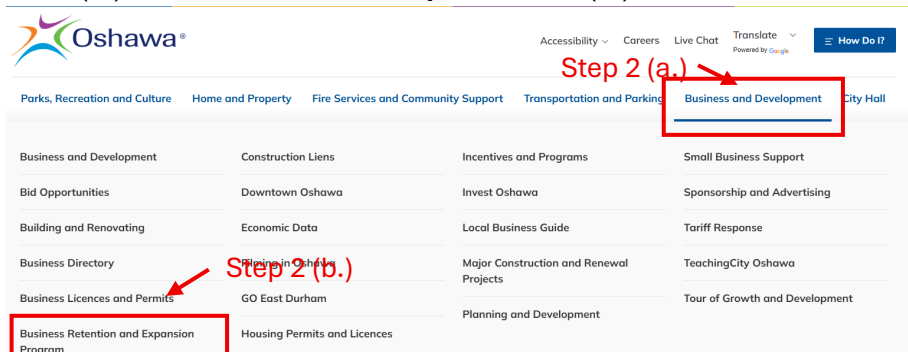


## Pet Licence Renewal

To renew your pets licence you will need to create an account on our online portal

Steps:

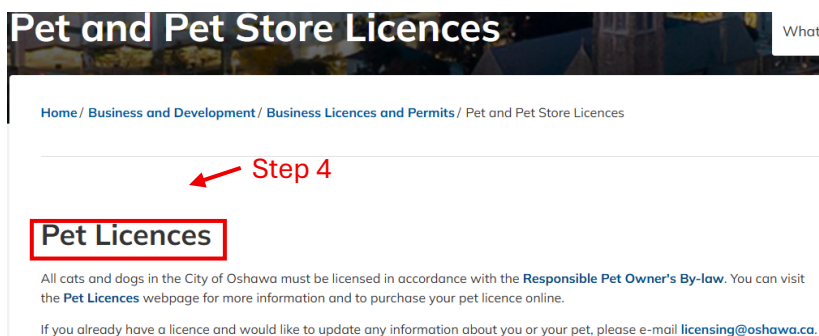
1. Visit our website [www.oshawa.ca](http://www.oshawa.ca)
2. Click (a.) **Business and Development** then (b.) **Business Licences and Permits**



3. Scroll down and select **Pet and Pet Store**



4. Click **Pet Licences**



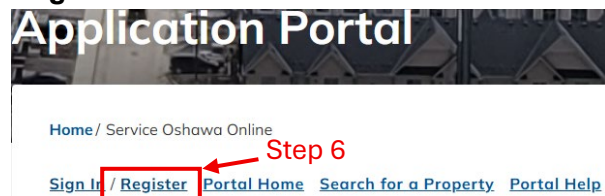
5. Scroll down to **How to purchase your pet licence** and click **Oshawa Application Portal**

### Online

#### Renew Existing Pet Licence

To easily renew your pet licence, please create a portal account through [Oshawa Application Portal](#) and email [licensing@oshawa.ca](mailto:licensing@oshawa.ca) to have your account linked to existing pet licences. Once linked, navigate to My Items in portal and choose the licence you would like to renew.

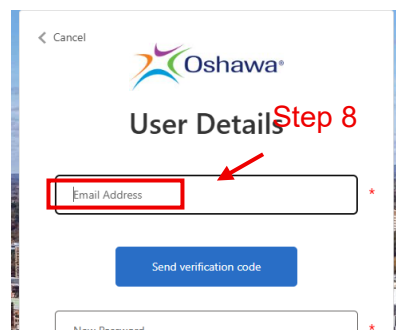
6. On the **Application Portal** page select **Register**



7. Click **Sign up now**



8. Enter your **Email Address** and click **Send verification code**



a. Check your email for the verification code and enter it back into the online portal

b. Select **Verify Code**

**User Details**

Verification code has been sent to your inbox. Please copy it to the input box below.

[Redacted]

Verification Code

Verify code
Send new code

9. Enter your **password**, click the **Terms of Use** button and then **Create**

a. Another verification code is required  
b. Check your email for the verification code and enter it back into the online portal

c. Select **Verify Code**

**User Details**

E-mail address verified. You can now continue.

[Redacted]

Change e-mail

.....

.....

Terms of Use ☒

I agree to the Terms of Use:  
<https://www.oshawa.ca/en/privacy-and-terms-of-use.aspx>

Create

10. When account is created, please email [licensing@oshawa.ca](mailto:licensing@oshawa.ca) or call us at **905-436-3311 ext. 2428** to link your new portal account with your existing pet licence

a. Email - Provide your Name, Pet's Name and Address

**Note: Do not apply for a pet licence until you have completed all steps above.**