

**Community Centennial Committee**

Tuesday, May 25

2:30-4:00 p.m.

Webex

**Meeting Summary**

<b>Name</b>	<b>Organization/ Individual</b>	<b>Attend</b>
<b>Ashley Bain</b>	Greater Oshawa Chamber of Commerce	Y
<b>Fred Eismont</b>	Individual	Y
<b>Vanessa Ford</b>	Oshawa Folk Arts Council	Y
<b>Kelly Grenier</b>	Individual	Y
<b>Garth Johns</b>	Individual	N
<b>Juliana Macevicius</b>	Individual	Y
<b>Elizabeth McCaw</b>	Oshawa Kicks	N
<b>Greg Milosh</b>	Individual	Y
<b>Amy Neil</b>	Ontario Tech University	N
<b>Jennifer Gardner</b>	Oshawa Public Library	N
<b>David Malcolmson</b>	Oshawa Seniors Community Centre 55+	Y
<b>Rebekah Noseworthy</b>	Cultural Leadership Council	N
<b>Jack O'Donnell</b>	Canadian Automotive Museum	Y
<b>Brandon Pickard</b>	Durham Tourism	N
<b>Chantal Bazinet</b>	Conseil des Organismes Francophonesde la Region de Durham	N
<b>Samuel Powless</b>	Robert McLaughlin Gallery	Y
<b>Melissa Pringle</b>	Durham College	Y
<b>Fatima Muhtaj</b>	Durham District School Board	Y
<b>Marg Wilkinson</b>	Oshawa Historical Society	Y
<b>Faeron Pileggi</b>	Durham Catholic District School Board	Y
<b>Patrick Durack</b>	Oshawa Central Council of Neighbourhood Associations (OCCNA)	Y

Staff in attendance: Cassidy Watts, Brendan Browne, Laura Iantomasi, Randy Garey, Kevin Alexander

1) Land Acknowledgement (2 minutes)

Laura Iantomasi read the Land Acknowledgement:

The City of Oshawa is situated on treaty land that is steeped in rich Indigenous history, and is the present day home to many First Nations, Metis and Inuit people. Today, we acknowledge that we are gathering on the traditional territories of the Mississaugas of Scugog Island First Nation.

2) Welcome & Attendance (3 minutes)

Laura Iantomasi announced and welcomed some committee member changes including the following:

- a. Patrick (Pat) Durack – new member representing OCCNA
- b. Committee member updates:
  - a. Kevin Thompson representing the OCCNA will no longer be on the Committee, and Patrick will be taking his place.
  - b. Hailey Wright representing Trent University will no longer be on the committee, and a new representative will be joining in the coming months

3) Approval of Previous meeting summary (5 minutes)  
The meeting summary was approved

4) Declaration of pecuniary interest (5 minutes)  
None

5) Facility Management Presentation – Capital Projects (20 minutes)

Randy Garey and Kevin Alexander provided the presentation on what the City's Facility Management department does and their responsibilities. Randy discussed who they are and the number of staff, including Facility Operation, Capital and Technical Services. They talked about the corporate strategy for the areas they oversee, which includes Asset Management, Capital Planning, and Facility Audits, Quality Assurance, and Project Management

6) Sub-committee updates: (10 minutes)

- a. Heritage update (Marg Wilkinson, Fred Eismont, Sam Powless)

Fred, Sam, and Marg provided an update that they had put together a working document that captures important dates over the last 100 years numerically, with the potential of input from the community and committee members to expand to have categories for sports, art, events and more.

- b. Marketing/Branding (Amy Neil, Elizabeth McCaw, Kelly Grenier, Vanessa Ford)

Laura provided update that the logo for Oshawa has been determined to stay similar with adding something to signify the centennial, to add onto what the logo already has rather than changing it completely

- c. Community Engagement (Jack O'Donnell, Rebekah Noseworthy, Melissa Pringle, Jennifer Gardner, Brandon Pickard, Juliana Macevicius, Fatima Muhtaj)

Laura shared the working document, which included a planned survey to go out for public feedback on the Connect Oshawa platform. Questions have been drafted, and the group is working to finalize this.

#### 7) Updates (5 minutes)

- a. Recruitment for vacant positions on CCC – 2 vacancies

Laura announced that there is current recruitment being undergone for 2 vacancies with the CCC, explaining that the deadline for applications is June 15<sup>th</sup>. The process will be juried process, and the vacancies needed are for representatives in the areas of Cultural organizations, creative industry, or business community within Oshawa.

- b. Confidentiality, Code of Conduct, and Emergency Contact List Documents

Laura reminded everyone about the importance of getting all of the outstanding documents returned, as a requirement of being part of the CCC.

- c. Report to go to Council with updates on the CCC

Laura discussed that she is working on a report for council in June, to provide an update in regards to the CCC of tasks to date.

#### 8) Correspondence (5 minutes)

Laura stated that there has been no formal council correspondence at this time

#### 9) Action Items (5 minutes)

Laura asked members to complete the following action items:

- a. All CCC members to review survey questions from the Community and provide feedback/suggestions to Laura Iantomasi by June 30
- b. All CCC members to review significant milestone document shared and provided suggestions and additional milestone dates to Laura Iantomasi by June 30.
- c. Marketing/Branding committee to work with Corporate Communication on logo design to show CCC at an upcoming meeting
- d. Complete and forward Confidentiality, Code of Conduct, Emergency Contact Information to Laura

#### 10) Discussion or Questions from the group:

The confirmation of the next council meeting was asked, and provided that it would be on Monday June 21<sup>st</sup>, at 9:30am.

#### 11) Adjournment

Meeting was adjourned at 3:25pm.

Next meeting July 27, 2021 from 2:30 – 4:00 p.m.