

Decision Number: MDIR-2025-02

Date: September 24, 2025

Subject: **Direction to Municipal Employees concerning
Amendments to the 2026 Budget**

Pursuant to the powers extended to the Head of Council under Sections 284.3 and 284.16 of the Municipal Act, 2001, I, Dan Carter, Mayor of the City of Oshawa, hereby direct staff as follows:

1. That staff be directed to advise Members of Council that all questions must be submitted to the Commissioner, Corporate and Finance Services no later than 4:30 p.m. on November 14, 2025; and,
2. That staff be directed to respond to Budget questions from Members of Council in writing and the replies be copied to all Members of Council and appropriate staff; and,
3. That proposed amendment(s) to the Budget be given in writing by completing the Proposed Amendment Form, signed by the mover and the seconder following consultation with the Commissioner, Corporate and Finance Services/Treasurer and the C.A.O. to understand the financial impacts of the proposed amendment(s) and submitted to the City Clerk no later than 4:30 p.m. on November 21, 2025; and,
4. That the City Clerk be directed to include any proposed amendments on the Agenda for the November 28, 2025 Council Meeting in the order in which they are received.

This Mayoral Direction comes into effect on September 24, 2025.



Dan Carter, Mayor