

Oshawa Community Grants Application Form

General Information

Before completing this application, please review the Program Outline and Criteria documents available on our website oshawa.ca/CommunityGrants.

Completed paper copies may be submitted by email to grants@oshawa.ca or by mail to the following address:

Oshawa Community Grants
50 Centre Street South
Oshawa, ON L1H 3Z7

This form may contain personal information as defined under the *Municipal Freedom of Information and Protection of Privacy Act*. This information is collected under the legal authority of the Municipal Act, 2001, S.O. 2001 c.25, as amended. This information will be used and maintained by the City of Oshawa to administer the Community Grant Process. Questions regarding this collection may be directed to the City's Information Access and Privacy Officer, City of Oshawa, 50 Centre Street South, Oshawa, Ontario, L1H 3Z7, 905-436-3311

Organization/Association

Name: *

Address: *

City: *

Province: *

Postal Code *

Contact Information

Name: *

Position:

Telephone: *

Email Address: *

Category of Grant Request

Please note: The stated amount available for each category is **the total funds available to be distributed to all successful applicants**. It is highly unlikely that a grant will be awarded to a single organization for the total available funds under each category.

Select Grant Category *

- ☐ Arts, Culture, Heritage and Environmental – Events (Total available to all applicants in this category - \$100,000). This grant program supports the development and delivery of events, festivals, celebrations and gatherings in Oshawa.
- ☐ Arts, Culture, Heritage and Environmental – Development Projects and Special Initiatives (Total available to all applicants in this category - \$50,000). This grant program supports the development and presentation of one-off activities, projects, and initiatives within the arts, culture, heritage and environmental sectors.
- ☐ Strong Inclusive Communities (Total available to all applicants in this category - \$100,000). This grant program supports community initiatives which are focused on supporting the needs of local Oshawa residents from diverse communities.
- ☐ Fundraising Events (Total available to all applicants in this category - \$50,000). This grant category will provide in kind service support for fundraising and Oshawa significant events held within the City of Oshawa.

Details of Grant Request *

- ☐ Monetary ☐ In-Kind

Grant Amount Requested ***Which one of the following best describes your organization? ***

- ☐ For Profit ☐ Community Group ☐ Other
- ☐ Registered Non-profit ☐ Collective

Registration Number ***Please provide additional information:****Which of the following statements best describes your intent to utilize the City's grant? (Check all that apply) ***

- ☐ Education & Awareness Campaign ☐ Cultural Development Project
- ☐ Services to support Oshawa residents ☐ Use of City facility or service
- ☐ Event, Festival, Celebration, Gathering ☐ Other

Please provide additional information:**Will you charge the public an admission fee to the event or program? ***

- ☐ Yes
- ☐ No

Describe the purpose of the grant/in-kind services; what will the funding be used for? *

Describe your organization's typical activities (e.g. programs, activities, events, services) *

Have you applied for and/or received funding from the City of Oshawa in the past four (4) years? If yes, please provide the following information: Year | Source | Purpose | Amount Applied For (\$) | Amount Received (\$) *

How will you plan/deliver the program? (Include timeline, partners - letter of support may be attached to the application) *

If your application is successful but receives a partial grant (not the full amount requested) would your program still be delivered? *

☐ Yes

☐ No

How does your project support the goals of the grant category that you’re applying for? *

How will your event support Oshawa residents and/or benefit the City of Oshawa/address a community need? *

Please take a moment to review the City’s strategic plans (Oshawa Strategic Plan, Culture Counts Plan, City’s Diversity and Inclusion Plan).

How does the project align with the City’s strategic plans? *

Does your target audience include any of the following priority populations? *

- ☐ Indigenous peoples
- ☐ Youth
- ☐ Immigrants/Newcomers
- ☐ Racialized peoples
- ☐ Seniors
- ☐ People living with disabilities
- ☐ 2SLGBTQ+
- ☐ Unsheltered/Living in poverty
- ☐ Women

Please describe your qualifications to work with these populations and describe any planned outreach activities. *

Please include with your application a detailed budget for your event, initiative, program or service that the grant will cover. Please indicate all sources of funding. *

Does your application include a request for in-kind services from the City? *

Please indicate which services you require: *

- ☐ Facility Rental
- ☐ Road Closures
- ☐ Staging
- ☐ Special Event
- Fencing (4')
- ☐ Electronic Sign Boards
- ☐ Garbage Removal
- ☐ Clean-up
- ☐ Other

Please select location: *

What location is being requested? *

Please list road closure street names: *

Please select one or all that apply: *

- ☐ Barricades
- ☐ Sidewalks closure
- ☐ Lane restrictions

Please provide a detailed map route: *

Date of Event *

Start time

End time

Facility/Park

Please list equipment requirement, and quantity requests (Tables, chairs, picnic tables, garbage containers, stanchions, weights, pylons, barricades) *

[Click here to upload documentation supporting your grant application \(up to 4 uploads\)](#)

Having requested a City of Oshawa Community Grant, and/or in-kind services, the Organization agrees to the following conditions if a grant and/or in-kind services in any amount is awarded:

1. The Organization confirms that the representations contained in the City of Oshawa Grant application for assistance are true and correct in every respect and that in the event that the funds are not used for the project or programs as described in the City of Oshawa Grant application, or if there are misrepresentations in the City of Oshawa Grant application, the full amount of the funds provided will be returned to the City.
2. If there are any changes in the funding of the project from that contemplated in the application, the City will be notified of such changes, in writing to grants@oshawa.ca to allow the City to verify that the event/program still aligns with the category of grant approved. If the City finds that the event/program no longer fits the grants category, the City can rescind the grant approval and require that the funds be returned to the City.
3. That the Organization will keep proper accounting of all receipts and expenditures, relating to the program, services or project.
4. That the Organization will retain and make available for inspection by the City or its auditors all records and accounting of the Organization upon request from the City which may be made within 2 years of the grant award.
5. That if the programs or services proposed in the Organization's application are not commenced, or are not completed and there remain City funds on hand, or are completed without requiring the full use of the City funds, the balance of remaining City funds will be returned to the City.
6. That the program or services not be represented as a City program or service, and that the Organization does not have the authority to hold itself out as an agency of the City in any way, the only relationship being that the City has approved and granted financial assistance to the Organization.
7. Should the Organization receive a grant or in-kind service for a special event, the Organization must enter into an agreement with the Event and Community Engagement Supervisor.
8. That the organization will provide a written report on the event and the funds utilized within 3 months following the event, programming or service delivery.

Certification

We certify that to the best of our knowledge, the financial and descriptive information provided is accurate and is endorsed by the Organization we represent.

We certify that the Organization respects and adheres to the Ontario Human Rights Code in its entire operation through all programs and services and does not promote or encourage discriminatory behaviour, actions or practices.

Name (please print): *

Position: *

Signature of Authorized Officer #1 *

Name (please print):

Position:

Signature of Authorized Officer #2

Thank You

Your submission has been received and will be reviewed.