



**Regional Municipality of Durham  
Non-Residential Development Charges Information Form**

No: \_\_\_\_\_

B.P. No. \_\_\_\_\_

THIS FORM IS TO BE COMPLETED PRIOR TO ISSUANCE OF BUILDING PERMIT

**SECTION A: TO BE COMPLETED BY APPLICANT**

Developer/Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

**INFORMATION REGARDING APPLICATION FOR BUILDING PERMIT:**

Town/City/Township \_\_\_\_\_ Plan Number \_\_\_\_\_ Lot Number(s) \_\_\_\_\_

Municipal Address \_\_\_\_\_ Lot \_\_\_\_\_ Conc. \_\_\_\_\_

Assessment Roll Number \_\_\_\_\_ Land Division No. \_\_\_\_\_

1. Number of commercial sq. ft. of gross floor area to be constructed? \_\_\_\_\_

2. Number of institutional sq. ft. of gross floor area to be constructed? \_\_\_\_\_

3. Number of industrial sq. ft. of gross floor area to be constructed? \_\_\_\_\_

4 (a) Number of commercial accessory sq. ft. of gross floor area to be constructed? \_\_\_\_\_

(b) Commercial accessory sq. ft. of gross floor area to be charged at the industrial rate (max. 7,000 sq ft)? \_\_\_\_\_

(c) Balance of commercial accessory sq. ft. of gross floor area to be charged at the commercial rate? \_\_\_\_\_

5. Is this an application for a new building or expansion? New    Expansion

6. If expansion of industrial building, what is existing square feet as of July 1, 2023? \_\_\_\_\_

7. Has an existing building on the site been demolished or repurposed? Yes    No

If yes, - Please provide copy of demolition permit

- What was the date of demolition? \_\_\_\_\_

- What were the number of residential units? Stacked Stacked

1 Bedroom or smaller Apts	2 Bedroom Apt	3 Bedroom & Larger Apt	Stacked Town (1 Bed) <sup>(4)</sup>	Stacked Town (2 Bed+) <sup>(4)</sup>	Medium Density	Single / Semi Detached
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- How many commercial square feet? \_\_\_\_\_

- How many institutional square feet? \_\_\_\_\_

- How many industrial square feet? \_\_\_\_\_

8. Date of Site Plan Application under subsection 41(4) of the Planning Act \_\_\_\_\_

9. Date of Zoning By-law Amendment Application under section 34 of the Planning Act \_\_\_\_\_

10. Date Site Plan Application was approved \_\_\_\_\_

11. Date Zoning By-law Amendment Application was approved \_\_\_\_\_

12. If Institutional as defined in Reg. 454/19, payment upfront or over 5 years? Upfront    Over 5 Years

13. Other information \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Area Municipal Staff have verified the information above (please check box to confirm)

**SECTION B: TO BE COMPLETED BY THE REGION**

**REGIONAL DEVELOPMENT CHARGES TO BE COLLECTED BY THE AREA MUNICIPALITY**

Regional Service	Commercial		Institutional		Industrial		TOTAL
	\$ / sq ft	# sq ft	\$ / sq ft	# sq ft	\$ / sq ft	# sq ft	\$
Water Supply							
Sanitary Sewerage							
Regional Roads							
Regional Transit							
Credits							
<b>Total Amount to be Collected by the Area Municipality</b>							

Approved Signature \_\_\_\_\_ Date \_\_\_\_\_ Valid Until \_\_\_\_\_

**Regional Use Only:** File No. Conn. Application No.

**Notes:**

- \*1. Remittance of Regional Development Charges is payable to the area municipality.
- 2. If information on this form does not agree with the building permit, please advise the Regional Works Department.
- 3. Complaints Regarding Development Charges must be made in writing to the Regional Clerk within 90 days after the payable date.
- 4. Stacked Townhouses are treated as apartments.

**CONTACT: DEVELOPMENT APPROVALS, REGIONAL WORKS DEPARTMENT: 905-668-7711**