
File D-2310

CITY OF OSHAWA DESIGNATED DRIVER REQUIREMENTS

Every applicant for a **Designated Driver Broker Licence** shall provide the following:

- A completed application form as prescribed by the Director of Municipal Law Enforcement and Licensing Services (MLELS).
- Proof of an Ontario Master Business Licence and/or Articles of Incorporation.
- Proof of a Commercial General Liability Insurance policy that:
 - Includes a limit of liability of not less than two million dollars (\$2,000,000) per accident or occurrence;
 - Names the Designated Driving Broker and/or owner(s) as Named Insured(s);
 - Insures all Designated Drivers who are employees of the Designated Driving Broker and;
 - Requires that the Director of MLELS be notified of any intended cancellation by the insurer no fewer than fifteen (15) days prior to such cancellation.

The fee of \$250.00 (Designated Driver Broker Licence is valid for one year).

Every applicant for a **Designated Driver Licence** shall provide the following:

- A completed Licence application form as prescribed by the Director of MLELS.
- An original CIR, including a Vulnerable Sector Check, dated within thirty (30) days of the submission of the Licence application.
- A medical certificate prepared by a duly qualified medical practitioner who states that the applicant is physically and mentally capable of performing the duties of a Designated Driver and is free from communicable diseases, dated within thirty (30) days of the submission of the Licence application. (The prescribed form is included in this package)
- A current valid Class 'G' (minimum) drivers licence issued by the Province of Ontario which is in good standing according to the records of the Ministry of Transportation.
- Proof of age (minimum age 25).
- Proof of affiliation with a licensed Designated Driving Broker.
- An Ontario Driver's record from the Ministry of Transportation (Driver's Abstract) dated within thirty (30) days of the submission of the Licence application.
- The fee of \$150.00 (Designated Driver Licence is valid for two years).